

---

## **Auburn Vocational School District BOARD OF EDUCATION**

### **Minutes of October 4, 2022**

The October 4, 2022 regular meeting of the Auburn Vocational School District was called to order by Mr. Walter at 6:30 p.m.

The following members were present:

Mrs. Brush	Mr. Kent	Mr. Stefanko
Dr. Culotta	Miss Maruschak	Mr. Walter
Mr. Fazekas	Mrs. Rayburn	Mrs. Wheeler

Absent: Mr. Cahill and Mr. Miller

Administrators: Brian Bontempo, Sherry Williamson and Jeff Slavkovsky

#### **149-22 Approve Agenda & Addendum**

A motion was made by Mr. Kent seconded by Dr. Culotta to approve the October 4, 2022 agenda and addendum.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mr. Fazekas, Mr. Kent, Miss Maruschak, Mrs. Rayburn, Mr. Stefanko, Mr. Walter, and Mrs. Wheeler

**Nays:** None

Mr. Walter declared the motion passed

#### **150-22 Approve Minutes of the Regular Meeting on September 6, 2022**

A motion was made by Mr. Kent and seconded by Miss Maruschak to approve the minutes of the September 6, 2022 regular Board meeting.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mr. Fazekas, Mr. Kent, Miss Maruschak, Mrs. Rayburn, Mr. Stefanko, Mr. Walter, and Mrs. Wheeler

**Nays:** None

Mr. Walter declared the motion passed

**Public Participation – None**

#### **Administrative Report**

- Ohio Schools Report Card
- Facilities

---

**151-22 Executive Session**

A motion was made by Mr. Kent and seconded by Dr. Culotta to recess into executive session at 6:38 p.m. pursuant to R.C. 121.22(G) for the following purpose:

(1) conferencing with an attorney for the public body concerning disputes involving the public body that are the subject of pending and imminent court action

Upon conclusion of this executive session, the Board President shall gavel the Board back into open session at this location. All matters discussed in these executive sessions are designated to the public officials and employees as confidential pursuant to R.C. 102.03(B) because of the status of the proceedings and/or the circumstances under which the information will be received, and preserving its confidentiality is necessary to the proper conduct of government business.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mr. Fazekas, Mr. Kent, Miss Maruschak, Mrs. Rayburn, Mr. Stefanko, Mr. Walter, and Mrs. Wheeler

**Nays:** None

Mr. Walter declared the motion passed

**Return to public session at 7: 31 p.m.**

**Render Financial Reports**

ORC 3313.29-The treasurer shall render a statement to the board and to the superintendent of the school district, monthly, or more often if required, showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, the balances remaining in each appropriation, and the assets and liabilities of the school district. The financial statements for the period ending August 31, 2022 are hereby rendered and include: Financial Summary, Appropriations Report, Monthly Comparison Report, Check Register, and Bank Reconciliation Report. (See Attachment Item #9)

**No Action Required.**

**152-22 Approve Donations**

A motion was made by Mrs. Wheeler and seconded by Dr. Culotta to approve the following donations:

Monetary donation of \$50.00 towards the Millie Dennis Scholarship Fund from Ms. Kimberly Stumph of North Olmsted, Ohio.

The Curing Light and Filling material from Dr. Brandon Crane of Chardon, Ohio. This donation will benefit the Dental Assistant Technology program.

A Computer case and all components to create a build from Mr. Gary Komaromy of Chardon, Ohio. This donation will benefit the Technology Engineering & Design program.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mr. Fazekas, Mr. Kent, Miss Maruschak, Mrs. Rayburn, Mr. Stefanko, Mr. Walter, and Mrs. Wheeler

**Nays:** None

Mr. Walter declared the motion passed

**153-22 Approve 2022-2023 Purpose Statement/Activity Budgets**

A motion was made by Miss Maruschak and seconded by Mrs. Brush to approve the following purpose statement/activity for the 2022-2023 school year:

<b>Program</b>	<b>Acct. Number</b>	<b>Last Year Balance 7/1/2022</b>	<b>Revenue Anticipated</b>
Teaching Professions Pathway	200-945A	\$1,209.25	\$1,500.00

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mr. Fazekas, Mr. Kent, Miss Maruschak, Mrs. Rayburn, Mr. Stefanko, Mr. Walter, and Mrs. Wheeler

**Nays:** None

Mr. Walter declared the motion passed

**154-22 Human Resources**

A motion was made by Mr. Kent and seconded by Mr. Stefanko to approve employment of the following Personnel items: Amendments, New Employees, Renewals, Supplemental, Substitutes, Separations and Student Intern positions. (Attachment Item #12)

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mr. Fazekas, Mr. Kent, Miss Maruschak, Mrs. Rayburn, Mr. Stefanko, Mr. Walter, and Mrs. Wheeler

**Nays:** None

Mr. Walter declared the motion passed

**155-22 Approve a Resolution to Adopt the Amended Lease Agreement and Sublease Agreement**

A motion was made by Mrs. Brush and seconded by Mr. Fazekas to approve a resolution to adopt the Amended Lease Agreement and Sublease Agreement - Lessor Auburn Vocational School District Board of Education, Lessee/Sublessor Lake Geauga Computer Association, and Sublessee Educational Service Center of the Western Reserve on behalf of State Support Team 4 (SST4), a copy of which is attached hereto and incorporated herein. (Attachment Item #13)



Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mr. Fazekas, Mr. Kent, Miss Maruschak, Mrs. Rayburn, Mr. Stefanko, Mr. Walter, and Mrs. Wheeler

**Nays:** None

Mr. Walter declared the motion passed

**156-22 Approve a Resolution to Adopt the Lease Agreement**

A motion was made by Mr. Kent and seconded by Dr. Culotta to approve a resolution to adopt the Lease Agreement between Lessor Auburn Vocational School District Board of Education, Lessee Educational Service Center of the Western Reserve Governing Board, a copy of which is attached hereto and incorporated herein. (Attachment Item #14)

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mr. Fazekas, Mr. Kent, Miss Maruschak, Mrs. Rayburn, Mr. Stefanko, Mr. Walter, and Mrs. Wheeler

**Nays:** None

Mr. Walter declared the motion passed

**157-22 Approve a Lease Agreement with Lake Erie College**

A motion was made by Mr. Stefanko and seconded by Mrs. Rayburn to approve the lease agreement between lessor Lake Erie College and Lessee Auburn Vocational School District Board of Education upon approval of legal counsel. (Attachment Item #15)

Roll Call: **Ayes:** Mrs. Brush, Mr. Fazekas, Mr. Kent, Miss Maruschak, Mrs. Rayburn, Mr. Stefanko, Mr. Walter, and Mrs. Wheeler

**Nays:** None

**Abstain:** Dr. Culotta

Mr. Walter declared the motion passed

**158-22 Approve Affiliation Agreement**

A motion was made by Dr. Culotta and seconded by Mr. Stefanko to approve the following contract and/or affiliation agreement:

*a. Business Partnerships Affiliation Agreement (Attachment Item #16)*

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mr. Fazekas, Mr. Kent, Miss Maruschak, Mrs. Rayburn, Mr. Stefanko, Mr. Walter, and Mrs. Wheeler

**Nays:** None

Mr. Walter declared the motion passed

**159-22 Approve Resolution to Request Assistance from the OSBA Legal Assistance Fund**

A motion was made by Mr. Stefanko and seconded by Mr. Fazekas to approve the resolution to request assistance from the OSBA Legal Assistance Fund:

Whereas the Auburn Vocational School District Board of Education is involved in litigation of statewide significance.

Whereas the Ohio School Boards Association Legal Assistance Fund has been established for the purpose of providing financial assistance to member boards of education.

Therefore, the Auburn Vocational School District Board of Education hereby resolves to request assistance from and authorizes the Superintendent and General Counsel to complete the necessary application for assistance.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mr. Fazekas, Mr. Kent, Miss Maruschak, Mrs. Rayburn, Mr. Stefanko, Mr. Walter, and Mrs. Wheeler

**Nays:** None

Mr. Walter declared the motion passed

**160-22 Approve Resolution Denying Grievance**

A motion was made by Mr. Stefanko and seconded by Mr. Fazekas to approve the resolution denying the following grievance:

To the extent it is applicable, Article IV, Section 4.8, Level I, provides that: "A grievant who claims a non-compliance with the Agreement, within fifteen (15) [working] days of alleged event, shall first discuss it with his or her immediate supervisor with the objective of resolving the matter." Article IV, Section 4.13 further provides that: "The number of days indicated in each step are working days and are considered the maximum." On October 28, 2021, the grievant conducted a Level I initial discussion with the immediate supervisor wherein the alleged occurrence occurred on the first day of school for the 2020-2021 school year and 2021-2022 school year, which is more than fifteen (15) working days prior to the filing of the Level I grievance on October 28, 2021, although the grievant had actual notice of the alleged occurrence before July 1st of each school year pursuant to R.C. 3319.12 and applicable laws. The same is true of the grievances with respect to the following school years: 2012-2013, 2013-2014, 2014-2015, 2015-2016, 2016-2017, 2018-2019, and 2019-2020. While these grievances were denied through the Level V process, the grievant is now attempting to raise the same issue one year later for the 2022-2023 school year. Again, as mandated by R.C. 3319.12 and applicable laws, all teachers were provided with salary notifications on or before July 1, 2022, for the 2022-2023 school year.

And yet, the grievant did not conduct a Level I initial discussion with the immediate supervisor until August 16, 2022.

To the extent it is applicable, on August 16, 2022, the grievant submitted an Article IV, Section 4.9, Level II written grievance form to the immediate supervisor. On that same date, which is within five (5) working days after receiving the Level II written grievance form, the immediate supervisor met with the grievant. On August 22, 2022, which is within five (5) working days after the Level II meeting, the immediate supervisor denied the grievance.

To the extent it is applicable, on August 23, 2022, the grievant submitted an Article IV, Section 4.10, Level III written grievance form to the Superintendent. On September 6, 2022, which is within twenty (20) working days after receiving the grievance appeal, the Superintendent met with the grievant. On September 20, 2022, which is ten (10) working days of the Level III meeting, the Superintendent denied the grievance.

To the extent it is applicable, on September 20, 2022, the grievant filed an Article IV, Section 4.11, Level IV, written grievance form. On this day, October 4, 2022, the Board met with the grievant. On this day, October 4, 2022, the Board timely renders the following written decision: **The grievance appeal is DENIED for procedural, substantive, and equitable grounds.**

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mr. Fazekas, Mr. Kent, Miss Maruschak, Mrs. Rayburn, Mr. Stefanko, Mr. Walter, and Mrs. Wheeler

**Nays:** None

Mr. Walter declared the motion passed

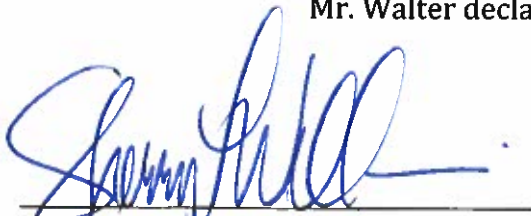
## **161-22 Adjourn**


A motion was made by Mrs. Brush and seconded by Mrs. Rayburn to adjourn the meeting at 7:41 p.m.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mr. Fazekas, Mr. Kent, Miss Maruschak, Mrs. Rayburn, Mr. Stefanko, Mr. Walter, and Mrs. Wheeler

**Nays:** None

Mr. Walter declared the motion passed

  
\_\_\_\_\_  
Treasurer

  
\_\_\_\_\_  
Board President

**Auburn  
Career Center**



*Attachment Item #9*

*Render Financial Reports*

**Auburn Career Center**  
**Bank Reconciliation**  
**August 31, 2022**

Dollar Bank - Main Depository	\$ 13,205,308.75
Huntington	\$ 60,738.46
Huntington Adjustment	\$ (750.00)
O/S checks - a/p	\$ (34,006.25)
O/S checks - p/r	\$ -
Quarterly Payroll Deductions	\$ (686.58)
Payroll Items in Transit 8/25/22	\$ (5,540.17)
Petty Cash	\$ 400.00
Change Funds	\$ 137.00
Net Operating Check + Cash	13,225,601.21
Health Care Deductible Pool - Dollar	\$ 27,879.14
Flexible Spending Account - Dollar	\$ -
Star Ohio	\$ 108,212.23
<b>Net Available Cash</b>	<b>\$ 13,361,692.58</b>
<b>Investments:</b>	
Wells Fargo Financial	\$ 2,526,463.08
<b>Total Investments</b>	<b>\$ 2,526,463.08</b>
<b>Balance per bank</b>	<b>\$ 15,888,155.66</b>
<b>Balance per books</b>	<b>\$ 15,888,786.84</b>
<b>+/- FSA Monthly Deduction Adjustment</b>	<b>\$ (631.18)</b>
	<b>\$ 0.00</b>

**Investments Report**

Institution	Amount
Wells Fargo	\$ 2,526,463.08



**Auburn Career Center**  
**Monthly History Comparison-General Fund**  
**August 31, 2022**

	Monthly Comparison				Annual Comparison			17%	
	Aug FY21	Aug FY22	Aug FY23	Avg Chg	Actual 2021	Actual 2022	Budget 2023	Remain 2023	Budget Expended
<b>Revenue</b>								<b>(-) Good</b>	
Real Estate	\$ 2,818,651	\$ 2,961,438	\$ 2,892,302		\$ 6,279,207	\$ 6,605,096	\$ 6,605,096	\$ 3,712,794	44%
Tangible Personal (PU)	\$ 170,598	\$ 177,761	\$ 122,312		\$ 368,468	\$ 377,333	\$ 377,333	\$ 255,021	32%
Foundation	\$ 559,431	\$ 425,274	\$ 379,546		\$ 2,230,339	\$ 2,447,733	\$ 2,447,733	\$ 2,068,188	16%
Homestead & Rollback	\$ 208,884	\$ -	\$ -		\$ 868,255	\$ 902,060	\$ 902,060	\$ 902,060	0%
Other	\$ 60,046	\$ 342,790	\$ 65,690		\$ 468,247	\$ 576,420	\$ 576,420	\$ 510,730	11%
<b>Subtotal</b>	<b>\$ 3,817,610</b>	<b>\$ 3,907,263</b>	<b>\$ 3,459,849</b>		<b>\$ 10,214,516</b>	<b>\$ 10,908,642</b>	<b>\$ 10,908,642</b>	<b>\$ 7,448,793</b>	<b>32%</b>
<b>Expense</b>								<b>(+) Good</b>	
Salaries	\$ 969,222	\$ 661,124	\$ 680,563	-14.4%	\$ 3,894,760	\$ 3,907,802	\$ 3,907,802	\$ 3,227,239	17%
Benefits	\$ 427,671	\$ 265,053	\$ 284,158	-15.4%	\$ 1,763,190	\$ 1,748,509	\$ 1,748,509	\$ 1,464,352	16%
Purchased Services	\$ 321,215	\$ 223,071	\$ 297,336	1.4%	\$ 1,350,495	\$ 1,299,549	\$ 1,299,549	\$ 1,002,213	23%
Supplies	\$ 225,705	\$ 45,812	\$ 120,122	41.3%	\$ 566,140	\$ 598,566	\$ 598,566	\$ 478,444	20%
Capital Outlay/Equipment	\$ 237,285	\$ 37,498	\$ 170,937	\$ 1.36	\$ 206,831	\$ 249,307	\$ 249,307	\$ 78,370	69%
Other	\$ 49,800	\$ 41,659	\$ 23,065		\$ 131,774	\$ 140,188	\$ 140,188	\$ 117,123	16%
<b>Subtotal</b>	<b>\$ 2,230,897</b>	<b>\$ 1,274,215</b>	<b>\$ 1,576,180</b>		<b>\$ 7,913,190</b>	<b>\$ 7,943,920</b>	<b>\$ 7,943,920</b>	<b>\$ 6,367,740</b>	<b>20%</b>
Revenue/Expense (Operating Balance)	<b>\$ 1,586,713</b>	<b>\$ 2,633,048</b>	<b>\$1,883,670</b>		<b>\$2,301,326</b>	<b>\$ 2,964,722</b>	<b>\$ 2,964,722</b>		
<b>Other Uses</b>									
Advances Returned	\$ 218,539	\$ 240,402	\$ 27,525		\$ 230,637	\$ 247,614	\$ 247,614		
Advances Out	\$ -	\$ -	\$ -		\$ 256,783	\$ 27,525	\$ 27,525		
Transfers	\$ 100,454	\$ 170,752	\$ 282,927		\$ 864,223	\$ 955,353	\$ 955,353		
<b>Subtotal</b>	<b>\$ 118,085</b>	<b>\$ 69,650</b>	<b>\$ (255,403)</b>		<b>\$ (890,370)</b>	<b>\$ (735,264)</b>	<b>\$ (735,264)</b>		
Beginning Cash	\$ 8,562,209	\$ 9,762,280	\$ 11,367,598		\$ 9,021,876	\$ 11,413,892	\$ 10,115,939		
Ending Cash	\$ 8,180,321	\$ 10,589,177	\$ 11,744,206		\$ 7,886,480	\$ 10,115,939	\$ 12,345,397		
Encumbrances	\$ 1,193,316	\$ 1,024,324	\$ 1,337,761		\$ 95,885	\$ 189,970			

This is an unaudited financial report.

Auburn Career Center

Adult Workforce Education - Program Budget History Report

Prepared: August 31, 2022

Programs	Receivable FY23	FY23		FY22		FY21		FY20		FY19		FY18	
		Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp
Patient Centered Care (Nursing)	\$ 334,370	\$ 37,104	\$ 27,845	\$ 130,164	\$ 246,754	\$ 311,228	\$ 255,529	\$ 289,220	\$ 308,720	\$ 415,880	\$ 375,330	\$ 406,184	\$ 399,148
EMT Basic	\$ 91,334	\$ 36,491	\$ 33,685	\$ 124,243	\$ 97,103	\$ 111,177	\$ 78,269	\$ 38,603	\$ 49,138	\$ 41,562	\$ 66,473	\$ 32,113	\$ 67,821
EMT Paramedic	\$ 237,660	\$ 43,584	\$ 46,110	\$ 255,858	\$ 235,740	\$ 224,297	\$ 218,159	\$ 152,100	\$ 175,630	\$ 139,184	\$ 111,420	\$ 148,434	\$ 105,580
Adult Education (Hrly Programs)	\$ 2,000	\$ 7,138	\$ 2,464	\$ 20,928	\$ 14,674	\$ 18,383	\$ 10,644	\$ 7,906	\$ 3,727	\$ 8,780	\$ 3,505	\$ 2,139	\$ 4,598
Customized	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 419	\$ 4,350	\$ 4,598
Customized - Telecommunicator	\$ 30,645	\$ -	\$ 1,533	\$ 34,023	\$ 27,537	\$ 59,262	\$ 51,923	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Customized Machining - D.I.T	\$ 73,020	\$ -	\$ 859	\$ 30,100	\$ 21,114	\$ 42,130	\$ 8,219	\$ -	\$ -	\$ 3,824	\$ 2,851	\$ -	\$ -
HVAC Refrigeration	\$ 152,406	\$ 6,502	\$ 3,723	\$ 182,588	\$ 51,505	\$ 152,447	\$ 90,485	\$ 171,854	\$ 74,138	\$ 155,940	\$ 82,073	\$ 83,766	\$ 43,643
Ground Transportation Maintenance (Auto Tech)	\$ 700	\$ -	\$ -	\$ 3,559	\$ 1,965	\$ 654	\$ -	\$ 1,273	\$ 1,873	\$ 38,415	\$ 39,205	\$ 36,970	\$ 37,721
DC and AC Electronic Circuits (Electrical)	\$ 63,042	\$ 2,383	\$ 5,042	\$ 82,924	\$ 30,193	\$ 38,422	\$ 27,591	\$ 42,388	\$ 22,523	\$ 54,633	\$ 11,956	\$ 18,599	\$ 1,812
Manufacturing Operations (Indust Maint)	\$ -	\$ -	\$ -	\$ 16	\$ -	\$ -	\$ -	\$ 2,565	\$ 3,427	\$ 6,907	\$ 36,158	\$ 44,820	\$ 36,787
Structural Systems (Facilities Management & Bldg Tech)	\$ -	\$ -	\$ -	\$ 1,502	\$ -	\$ 281	\$ -	\$ 60	\$ 45	\$ 2,728	\$ 2,640	\$ 42,769	\$ 35,626
Manufacturing Capstone (Machine Trades)	\$ 73,466	\$ 21,158	\$ 2,294	\$ 64,019	\$ 22,949	\$ 94,802	\$ 37,274	\$ 71,162	\$ 25,277	\$ 79,849	\$ 33,544	\$ 69,815	\$ 37,219
Gas Metal Arc Welding	\$ 88,229	\$ 3,545	\$ 10,516	\$ 74,429	\$ 45,409	\$ 107,055	\$ 48,564	\$ 116,325	\$ 28,379	\$ 90,680	\$ 53,372	\$ 82,468	\$ 62,110
Firefigher I	\$ 130,459	\$ 61,691	\$ 71,485	\$ 205,278	\$ 270,407	\$ 144,914	\$ 122,666	\$ 83,202	\$ 110,875	\$ 152,511	\$ 155,498	\$ 94,752	\$ 111,399
TIG Welding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,605)	\$ 4,800	\$ 2,435	\$ -	\$ -	\$ -	\$ -
Certified Production Tech.	\$ 102,258	\$ 16,978	\$ 1,426	\$ 87,092	\$ 59,139	\$ 4,994	\$ 13,232	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CTX	\$ 50,000	\$ -	\$ -	\$ 6,615	\$ 6,615	\$ 144,632	\$ 65,641	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
STNA	\$ 27,648	\$ 3,456	\$ 2,829	\$ 6,758	\$ 7,313	\$ 10,272	\$ 10,953	\$ 20,132	\$ 8,687	\$ -	\$ -	\$ -	\$ -
Dental Assistant	\$ -	\$ 1,829	\$ -	\$ 21,014	\$ 8,563	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total</b>	<b>\$ 1,457,237</b>	<b>\$ 241,859</b>	<b>\$ 209,813</b>	<b>\$ 1,331,109</b>	<b>\$ 1,146,980</b>	<b>\$ 1,464,951</b>	<b>\$ 1,037,543</b>	<b>\$ 1,001,588</b>	<b>\$ 814,874</b>	<b>\$ 1,190,891</b>	<b>\$ 974,442</b>	<b>\$ 1,067,179</b>	<b>\$ 941,062</b>
Program Profit/Loss			32,045		184,129		427,408		186,715		216,449		126,117
Assessment	\$ 7,000	\$ 5,325	\$ 1,932	\$ 12,542	\$ 13,203	\$ 6,788	\$ 6,715	\$ 7,501	\$ 6,942	\$ 10,047	\$ 9,873	\$ 8,122	\$ 10,057
Lifetime Learning/GED	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 275	\$ 9,938	\$ 11,023	\$ 13,027	\$ 20,565	\$ 15,906	\$ 26,785
Resale	\$ 2,350	\$ 500	\$ -	\$ -	\$ 2,000	\$ 1,350	\$ 1,350	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
One Stop	\$ 137,092	\$ 11,685	\$ 11,224	\$ 99,899	\$ 75,473	\$ 81,538	\$ 58,886	\$ 63,651	\$ 56,818	\$ 73,556	\$ 53,793	\$ 73,860	\$ 61,591
<b>Total</b>	<b>\$ 146,442</b>	<b>\$ 17,510</b>	<b>\$ 13,156</b>	<b>\$ 112,441</b>	<b>\$ 90,676</b>	<b>\$ 89,675</b>	<b>\$ 67,226</b>	<b>\$ 81,090</b>	<b>\$ 74,782</b>	<b>\$ 96,630</b>	<b>\$ 84,232</b>	<b>\$ 97,887</b>	<b>\$ 98,433</b>
ABLE Profit/Loss			4,354		21,764		22,449		6,308		12,398		(546)
<b>Front Office</b>	<b>Receivable FY23</b>	<b>FY23</b>		<b>FY22</b>		<b>FY21</b>		<b>FY20</b>		<b>FY19</b>		<b>FY18</b>	
		Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp
Revenue	\$ 240,000	\$ 99,397		\$ 377,090		\$ 243,133		\$ 336,718		\$ 376,031		\$ 257,155	
Salaries/Benefits			\$ 88,585		\$ 522,827		\$ 188,810		\$ 269,657		\$ 366,756		\$ 357,034
Services			\$ 9,414		\$ 111,233		\$ 38,111		\$ 72,121		\$ 47,075		\$ 52,552
Supplies			\$ 9,909		\$ 18,142		\$ 8,854		\$ 18,408		\$ 11,854		\$ 8,350
Equipment			\$ -		\$ 566		\$ -		\$ -		\$ 823		\$ 350
Miscellaneous			\$ 3,339		\$ 111,858		\$ 250,779		\$ 105,579		\$ 121,392		\$ 6,728
<b>Total</b>	<b>\$ 240,000</b>	<b>\$ 99,397</b>	<b>\$ 111,247</b>	<b>\$ 377,090</b>	<b>\$ 764,625</b>	<b>\$ 243,133</b>	<b>\$ 486,554</b>	<b>\$ 336,718</b>	<b>\$ 465,765</b>	<b>\$ 376,031</b>	<b>\$ 547,901</b>	<b>\$ 257,155</b>	<b>\$ 425,014</b>
Front Office Over/Under			(11,850)		(387,535)		(243,422)		(129,047)		(171,870)		(167,859)
<b>All Adult Workforce</b>	<b>\$ 1,843,679</b>		<b>24,550</b>		<b>(181,642)</b>		<b>206,436</b>		<b>63,976</b>		<b>56,977</b>		<b>(42,288)</b>
FYTD Advances Returned		\$ -		\$ 100,000		\$ 200,000		\$ 100,000		\$ 114,000			
AWE Long Term Loan Balance Owed to Gen Fund			\$ 755,000		\$ 755,000		\$ 855,000		\$ 1,055,000		\$ 1,155,000		\$ 1,155,000

**AUBURN VOCATIONAL SCHOOL DISTR**  
**Monthly Cash Summary Report**

Full Account Code	Description	Initial Cash	MTD Received	FYTD Received	MTD Expended	FYTD Expended	Fund Balance	Encumbrance	Unencumbered Balance
<b>Code 001 GENERAL</b>									
001-0000	GENERAL FUND	\$ 10,115,938.56	\$ 1,336,133.55	\$ 3,487,374.37	\$ 959,525.39	\$ 1,859,106.93	\$ 11,744,206.00	\$ 1,337,761.19	\$ 10,406,444.81
		<b>\$ 10,115,938.56</b>	<b>\$ 1,336,133.55</b>	<b>\$ 3,487,374.37</b>	<b>\$ 959,525.39</b>	<b>\$ 1,859,106.93</b>	<b>\$ 11,744,206.00</b>	<b>\$ 1,337,761.19</b>	<b>\$ 10,406,444.81</b>
<b>Code 004 BUILDING</b>									
004-0000	CONSTRUCTION FUND	93,026.17	10,000.00	20,000.00	0.00	0.00	113,026.17	0.00	113,026.17
004-9021	\$1.3 MILLION BOND APPR 12/1/20	373,902.02	0.00	0.00	0.00	0.00	373,902.02	373,902.02	0.00
004-9023	\$3.1 MILLION BOND APPR 6/24/22	0.00	3,025,000.00	3,025,000.00	0.00	0.00	3,025,000.00	0.00	3,025,000.00
		<b>\$ 466,928.19</b>	<b>\$ 3,035,000.00</b>	<b>\$ 3,045,000.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 3,511,928.19</b>	<b>\$ 373,902.02</b>	<b>\$ 3,138,026.17</b>
<b>Code 006 FOOD SERVICE</b>									
006-0000	LUNCHROOM	89,416.92	4,024.65	4,024.65	6,020.95	8,894.95	84,546.62	18,441.88	66,104.74
		<b>\$ 89,416.92</b>	<b>\$ 4,024.65</b>	<b>\$ 4,024.65</b>	<b>\$ 6,020.95</b>	<b>\$ 8,894.95</b>	<b>\$ 84,546.62</b>	<b>\$ 18,441.88</b>	<b>\$ 66,104.74</b>
<b>Code 009 UNIFORM SCHOOL SUPPLIES</b>									
009-0000	UNIFORM SUPPLY	22,882.71	7,685.00	7,685.00	8,062.72	8,062.72	22,504.99	10,928.77	11,576.22
		<b>\$ 22,882.71</b>	<b>\$ 7,685.00</b>	<b>\$ 7,685.00</b>	<b>\$ 8,062.72</b>	<b>\$ 8,062.72</b>	<b>\$ 22,504.99</b>	<b>\$ 10,928.77</b>	<b>\$ 11,576.22</b>
<b>Code 011 ROTARY-SPECIAL SERVICES</b>									
011-0000	CUSTOMER SERVICE	24,848.02	0.00	0.00	118.00	157.42	24,690.60	3,500.00	21,190.60
		<b>\$ 24,848.02</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 118.00</b>	<b>\$ 157.42</b>	<b>\$ 24,690.60</b>	<b>\$ 3,500.00</b>	<b>\$ 21,190.60</b>
<b>Code 012 ADULT EDUCATION</b>									
012-0000	ADULT EDUCATION	194,660.96	267,236.23	358,765.86	162,998.46	334,216.21	219,210.61	418,504.83	(199,294.22)
012-922S	ADULT EDUCATION - SHORT TERM CERT.	3,037.00	0.00	0.00	0.00	0.00	3,037.00	2,910.00	127.00
		<b>\$ 197,697.96</b>	<b>\$ 267,236.23</b>	<b>\$ 358,765.86</b>	<b>\$ 162,998.46</b>	<b>\$ 334,216.21</b>	<b>\$ 222,247.61</b>	<b>\$ 421,414.83</b>	<b>\$ (199,167.22)</b>
<b>Code 014 ROTARY-INTERNAL SERVICES</b>									
014-0000	Rotary - Sales Tax	677.53	0.00	0.00	0.00	0.00	677.53	0.00	677.53
		<b>\$ 677.53</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 677.53</b>	<b>\$ 0.00</b>	<b>\$ 677.53</b>
<b>Code 018 PUBLIC SCHOOL SUPPORT</b>									
018-0000	PRINCIPAL FUND	17,511.24	52,100.00	54,350.00	203.85	9,136.66	62,724.58	24,835.20	37,889.38
		<b>\$ 17,511.24</b>	<b>\$ 52,100.00</b>	<b>\$ 54,350.00</b>	<b>\$ 203.85</b>	<b>\$ 9,136.66</b>	<b>\$ 62,724.58</b>	<b>\$ 24,835.20</b>	<b>\$ 37,889.38</b>
<b>Code 019 OTHER GRANT</b>									
019-0000	SCHOLARSHIP	54,500.00	0.00	0.00	7,500.00	7,500.00	47,000.00	16,200.00	30,800.00
019-914R	ROBOT DONATIONS	2,243.95	0.00	0.00	0.00	0.00	2,243.95	0.00	2,243.95
019-9919	LUBRIZOL FOUNDATION GRANT	25,000.00	0.00	0.00	0.00	0.00	25,000.00	0.00	25,000.00
		<b>\$ 81,743.95</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 7,500.00</b>	<b>\$ 7,500.00</b>	<b>\$ 74,243.95</b>	<b>\$ 16,200.00</b>	<b>\$ 58,043.95</b>
<b>Code 022 DISTRICT CUSTODIAL</b>									
022-9020	DISTRICT AGENCY FY20	619.22	0.00	0.00	0.00	0.00	619.22	0.00	619.22
022-9021	DISTRICT CUSTODIAL	5,012.91	0.00	0.00	0.00	0.00	5,012.91	0.00	5,012.91

**AUBURN VOCATIONAL SCHOOL DISTR**  
**Monthly Cash Summary Report**

Full Account Code	Description	Initial Cash	MTD Received	FYTD Received	MTD Expended	FYTD Expended	Fund Balance	Encumbrance	Unencumbered Balance
022-9998	ABLE CONSORTIUM	\$ 4,491.34	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4,491.34	\$ 0.00	\$ 4,491.34
022-999S	SCHOLARSHIP FUNDS	5,766.67	0.00	0.00	0.00	0.00	5,766.67	1,100.00	4,666.67
<b>Code 024 EMPLOYEE BENEFITS SELF INS.</b>		<b>\$ 15,890.14</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 15,890.14</b>	<b>\$ 1,100.00</b>	<b>\$ 14,790.14</b>
024-0000	EMPLOYEE BENEFITS SELF INSURANCE	3,884.67	26,115.33	26,115.33	1,171.17	2,160.00	27,840.00	27,840.00	0.00
		<b>\$ 3,884.67</b>	<b>\$ 26,115.33</b>	<b>\$ 26,115.33</b>	<b>\$ 1,171.17</b>	<b>\$ 2,160.00</b>	<b>\$ 27,840.00</b>	<b>\$ 27,840.00</b>	<b>\$ 0.00</b>
<b>Code 070 CAPITAL PROJECTS</b>									
070-9017	BUILDING SITE IMPROVEMENT - CAPITAL OUTLAY	55,157.99	0.00	211,251.00	197,250.00	197,250.00	69,158.99	265,781.00	(196,622.01)
		<b>\$ 55,157.99</b>	<b>\$ 0.00</b>	<b>\$ 211,251.00</b>	<b>\$ 197,250.00</b>	<b>\$ 197,250.00</b>	<b>\$ 69,158.99</b>	<b>\$ 265,781.00</b>	<b>\$ (196,622.01)</b>
<b>Code 200 STUDENT MANAGED ACTIVITY</b>									
200-901A	ALLIED HEALTH TECHNOLOGIES	644.92	0.00	0.00	0.00	0.00	644.92	0.00	644.92
200-902A	Adv Manufacturing II	70.00	0.00	0.00	0.00	0.00	70.00	0.00	70.00
200-903A	COMPUTER NETWORKING & TECHNOLOGY	622.05	0.00	0.00	0.00	0.00	622.05	0.00	622.05
200-907A	INT MULTIMEDIA II	1,375.00	0.00	0.00	0.00	0.00	1,375.00	0.00	1,375.00
200-911A	PRACTICAL NURSING ADULT	829.83	0.00	0.00	0.00	0.00	829.83	0.00	829.83
200-912A	AUTO TECHNOLOGY I & II	2,697.73	0.00	0.00	0.00	0.00	2,697.73	0.00	2,697.73
200-915A	LANDSCAPE HORT	56,954.68	0.00	0.00	196.36	2,501.36	54,453.32	18,452.00	36,001.32
200-917A	INFORMATION SUPPORT & SERVICES JR & SR	754.12	0.00	0.00	0.00	0.00	754.12	0.00	754.12
200-924A	WELDING II	439.04	0.00	0.00	0.00	0.00	439.04	0.00	439.04
200-925A	MAINT & ENVIR SERVICES	6,972.78	0.00	0.00	0.00	0.00	6,972.78	0.00	6,972.78
200-927A	EMERGENCY MEDICAL SERVICES	563.75	0.00	0.00	0.00	0.00	563.75	0.00	563.75
200-930A	MBA / DECA	0.00	0.00	0.00	0.00	1,659.61	(1,659.61)	0.00	(1,659.61)
200-940A	CULINARY ARTS I & II	321.68	0.00	0.00	0.00	0.00	321.68	0.00	321.68
200-945A	TEACHING PROF PATHWAYS I & II	1,209.25	0.00	0.00	0.00	0.00	1,209.25	0.00	1,209.25
200-950A	S.A.D.D.	801.97	0.00	0.00	0.00	0.00	801.97	0.00	801.97
200-982A	INTERNET PROG & DEV JR & SR	1,235.43	0.00	0.00	0.00	0.00	1,235.43	50.00	1,185.43
200-985A	AUTOMOTIVE COLLISION REPAIR #2	329.20	0.00	0.00	0.00	0.00	329.20	200.00	129.20
200-990A	SKILLS USA	1,273.79	0.00	0.00	0.00	0.00	1,273.79	0.00	1,273.79
200-992A	COSMETOLOGY #1 / HOLLAND JR & SR	1,779.23	0.00	0.00	0.00	0.00	1,779.23	40.00	1,739.23
200-995A	PATIENT CARE	264.70	0.00	0.00	0.00	0.00	264.70	0.00	264.70

**AUBURN VOCATIONAL SCHOOL DISTR**  
**Monthly Cash Summary Report**

Full Account Code	Description	Initial Cash	MTD Received	FYTD Received	MTD Expended	FYTD Expended	Fund Balance	Encumbrance	Unencumbered Balance
	TECHNICIAN JR & SR								
200-996A	ELECTRICAL ENGINEERING	\$ 11.57	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 11.57	\$ 0.00	\$ 11.57
200-998A	DISTRICTWIDE STUDENT TRAVEL	27.00	0.00	0.00	0.00	0.00	27.00	0.00	27.00
200-999A	STUDENT MANAGED ACTIVITY	0.00	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00
		<b>\$ 79,177.72</b>	<b>\$ 2,000.00</b>	<b>\$ 2,000.00</b>	<b>\$ 196.36</b>	<b>\$ 4,160.97</b>	<b>\$ 77,016.75</b>	<b>\$ 18,742.00</b>	<b>\$ 58,274.75</b>
<b>Code 501</b>	<b>ADULT BASIC EDUCATION</b>								
501-922A	ASPIRE - FY 22	5,202.95	0.00	0.00	279.24	20,575.92	(15,372.97)	0.00	(15,372.97)
501-923A	ADULT BASIC EDUCATION	0.00	9,701.39	9,701.39	20,171.21	20,652.21	(10,950.82)	23,910.45	(34,861.27)
		<b>\$ 5,202.95</b>	<b>\$ 9,701.39</b>	<b>\$ 9,701.39</b>	<b>\$ 20,450.45</b>	<b>\$ 41,228.13</b>	<b>\$ (26,323.79)</b>	<b>\$ 23,910.45</b>	<b>\$ (50,234.24)</b>
<b>Code 508</b>	<b>GOVERNOR'S EMERGENCY EDUCATION RELIEF FUND</b>								
508-9023	GOVERNOR'S EMERGENCY EDUCATION RELIEF FUND	0.00	0.00	0.00	0.00	0.00	0.00	31,450.00	(31,450.00)
		<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 31,450.00</b>	<b>\$ (31,450.00)</b>
<b>Code 524</b>	<b>VOC ED: CARL D. PERKINS - 1984</b>								
524-922Q	VOC ED: CARL D. PERKINS - 1984	8,402.07	0.00	0.00	2,542.21	23,438.79	(15,036.72)	0.00	(15,036.72)
524-923Q	VOC ED: CARL D. PERKINS - 1984	0.00	0.00	0.00	1,727.62	1,727.62	(1,727.62)	58,965.05	(60,692.67)
524-923R	VOC ED: CARL D. PERKINS - 1984	0.00	0.00	0.00	3,986.74	5,800.98	(5,800.98)	1,200.00	(7,000.98)
		<b>\$ 8,402.07</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 8,256.57</b>	<b>\$ 30,967.39</b>	<b>\$ (22,565.32)</b>	<b>\$ 60,165.05</b>	<b>\$ (82,730.37)</b>
<b>Code 599</b>	<b>MISCELLANEOUS FED. GRANT FUND</b>								
599-920C	CARES ACT	12,392.05	0.00	0.00	0.00	12,392.05	0.00	12,392.05	(12,392.05)
		<b>\$ 12,392.05</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 12,392.05</b>	<b>\$ 0.00</b>	<b>\$ 12,392.05</b>	<b>\$ (12,392.05)</b>
<b>Grand Total</b>		<b>\$ 11,197,752.67</b>	<b>\$ 4,739,996.15</b>	<b>\$ 7,206,267.60</b>	<b>\$ 1,371,753.92</b>	<b>\$ 2,515,233.43</b>	<b>\$ 15,888,786.84</b>	<b>\$ 2,648,364.44</b>	<b>\$ 13,240,422.40</b>



**AUBURN VOCATIONAL SCHOOL DISTR**  
**Monthly Appropriation Summary Report**

	FYTD Appropriated	Prior Year Encumbrance	FYTD Expendable	FYTD Expended	MTD Expended	Encumbrance	FYTD Unencumbered
<b>Code 001 GENERAL</b>							
	\$ 10,427,809.49	\$ 189,870.43	\$ 10,617,679.92	\$ 1,859,106.93	\$ 959,525.39	\$ 1,337,761.19	\$ 7,420,811.80
<b>Code 002 BOND RETIREMENT</b>							
	\$ 1,010,300.10	\$ 0.00	\$ 1,010,300.10	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,010,300.10
<b>Code 004 BUILDING</b>							
	\$ 3,138,026.17	\$ 373,902.02	\$ 3,511,928.19	\$ 0.00	\$ 0.00	\$ 373,902.02	\$ 3,138,026.17
<b>Code 006 FOOD SERVICE</b>							
	\$ 142,398.40	\$ 400.00	\$ 142,798.40	\$ 8,894.95	\$ 6,020.95	\$ 18,441.88	\$ 115,461.57
<b>Code 009 UNIFORM SCHOOL SUPPLIES</b>							
	\$ 30,567.71	\$ 0.00	\$ 30,567.71	\$ 8,062.72	\$ 8,062.72	\$ 10,928.77	\$ 11,576.22
<b>Code 011 ROTARY-SPECIAL SERVICES</b>							
	\$ 24,848.02	\$ 0.00	\$ 24,848.02	\$ 157.42	\$ 118.00	\$ 3,500.00	\$ 21,190.60
<b>Code 012 ADULT EDUCATION</b>							
	\$ 2,053,229.00	\$ 70,243.91	\$ 2,123,472.91	\$ 334,216.21	\$ 162,998.46	\$ 421,414.83	\$ 1,367,841.87
<b>Code 014 ROTARY-INTERNAL SERVICES</b>							
	\$ 677.53	\$ 0.00	\$ 677.53	\$ 0.00	\$ 0.00	\$ 0.00	\$ 677.53
<b>Code 018 PUBLIC SCHOOL SUPPORT</b>							
	\$ 98,800.00	\$ 17,511.24	\$ 116,311.24	\$ 9,136.66	\$ 203.85	\$ 24,835.20	\$ 82,339.38
<b>Code 019 OTHER GRANT</b>							
	\$ 70,543.95	\$ 11,200.00	\$ 81,743.95	\$ 7,500.00	\$ 7,500.00	\$ 16,200.00	\$ 58,043.95
<b>Code 022 DISTRICT CUSTODIAL</b>							
	\$ 14,790.14	\$ 1,100.00	\$ 15,890.14	\$ 0.00	\$ 0.00	\$ 1,100.00	\$ 14,790.14
<b>Code 024 EMPLOYEE BENEFITS SELF INS.</b>							
	\$ 26,115.33	\$ 3,884.67	\$ 30,000.00	\$ 2,160.00	\$ 1,171.17	\$ 27,840.00	\$ 0.00
<b>Code 070 CAPITAL PROJECTS</b>							
	\$ 266,408.99	\$ 0.00	\$ 266,408.99	\$ 197,250.00	\$ 197,250.00	\$ 265,781.00	\$ (196,622.01)
<b>Code 200 STUDENT MANAGED ACTIVITY</b>							
	\$ 78,472.72	\$ 2,705.00	\$ 81,177.72	\$ 4,160.97	\$ 196.36	\$ 18,742.00	\$ 58,274.75
<b>Code 501 ADULT BASIC EDUCATION</b>							
	\$ 347,234.65	\$ 5,202.95	\$ 352,437.60	\$ 41,228.13	\$ 20,450.45	\$ 23,910.45	\$ 287,299.02
<b>Code 508 GOVERNOR'S EMERGENCY EDUCATION RELIEF FUND</b>							
	\$ 57,876.00	\$ 0.00	\$ 57,876.00	\$ 0.00	\$ 0.00	\$ 31,450.00	\$ 26,426.00
<b>Code 524 VOC ED: CARL D. PERKINS - 1984</b>							
	\$ 417,732.01	\$ 8,402.07	\$ 426,134.08	\$ 30,967.39	\$ 8,256.57	\$ 60,165.05	\$ 335,001.64
<b>Code 599 MISCELLANEOUS FED. GRANT FUND</b>							
	\$ 12,392.05	\$ 12,392.05	\$ 24,784.10	\$ 12,392.05	\$ 0.00	\$ 12,392.05	\$ 0.00

---

<b>Grand Total</b>	<b>\$ 18,218,222.26</b>	<b>\$ 696,814.34</b>	<b>\$ 18,915,036.60</b>	<b>\$ 2,515,233.43</b>	<b>\$ 1,371,753.92</b>	<b>\$ 2,648,364.44</b>	<b>\$ 13,751,438.73</b>
------------------------	-------------------------	----------------------	-------------------------	------------------------	------------------------	------------------------	-------------------------

Reporting Period: August 2022 (FY 2023)

9/1/22 11:02 AM

Start Date: 08012022

End Date: 08312022

**AUBURN VOCATIONAL SCHOOL DISTR**

**Monthly Check Summary**

Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Void Date	Amount
<b>Type:</b>	<b>ACCOUNTS_PAYABLE</b>									
<b>Default Payment Type:</b>	<b>Check</b>									
30525	57021	ACCOUNTS_PA	Check	8/3/2022	AT&T	171	RECONCILED	8/8/2022		\$ 1,017.20
		YABLE								
30536	57022	ACCOUNTS_PA	Check	8/3/2022	FIRE-SAFETY SERVICE, INC.	40316	RECONCILED	8/8/2022		2,151.00
		YABLE								
30534	57023	ACCOUNTS_PA	Check	8/3/2022	ABM	42305	RECONCILED	8/5/2022		17,828.55
		YABLE								
30530	57024	ACCOUNTS_PA	Check	8/3/2022	GATEWAY PRODUCTS RECYCLING INC	42362	RECONCILED	8/12/2022		108.00
		YABLE								
30542	57025	ACCOUNTS_PA	Check	8/3/2022	GAZETTE NEWSPAPERS	11455	RECONCILED	8/8/2022		25.00
		YABLE								
30545	57026	ACCOUNTS_PA	Check	8/3/2022	GENE PTACHEK & SON	640	RECONCILED	8/9/2022		1,160.15
		YABLE								
30549	57027	ACCOUNTS_PA	Check	8/3/2022	MARTY'S CLASSIC MACHINERY INC	41799	RECONCILED	8/5/2022		600.00
		YABLE								
30538	57028	ACCOUNTS_PA	Check	8/3/2022	MADISON LOCAL SCHOOLS	10906	RECONCILED	8/9/2022		750.00
		YABLE								
30527	57029	ACCOUNTS_PA	Check	8/3/2022	NAEMSE	10352	RECONCILED	8/15/2022		95.00
		YABLE								
30547	57030	ACCOUNTS_PA	Check	8/3/2022	ILLUMINATING COMPANY	925	RECONCILED	8/5/2022		21,072.08
		YABLE								
30552	57031	ACCOUNTS_PA	Check	8/3/2022	NEOLA, INC.	11092	RECONCILED	8/8/2022		750.00
		YABLE								
30546	57032	ACCOUNTS_PA	Check	8/3/2022	NORTHEAST BLUEPRINT & SU	8936	RECONCILED	8/8/2022		1,072.50
		YABLE								
30553	57033	ACCOUNTS_PA	Check	8/3/2022	LAKELAND COMMUNITY COLLEGE	42505	RECONCILED	8/12/2022		2,500.00
		YABLE								
30550	57034	ACCOUNTS_PA	Check	8/3/2022	QUILL CORP	855	RECONCILED	8/17/2022		204.45
		YABLE								
30541	57035	ACCOUNTS_PA	Check	8/3/2022	REFRIGERATION SALES CORP.	56	RECONCILED	8/8/2022		161.99
		YABLE								
30548	57036	ACCOUNTS_PA	Check	8/3/2022	UNITED PARCEL SERVICE	2108	RECONCILED	8/8/2022		80.00
		YABLE								
30532	57037	ACCOUNTS_PA	Check	8/3/2022	THYSSENKRUPP ELEVATOR CORP.	11792	RECONCILED	8/9/2022		661.50
		YABLE								



Reporting Period: August 2022 (FY 2023)

9/1/22 11:02 AM

Start Date: 08012022

End Date: 08312022

AUBURN VOCATIONAL SCHOOL DISTR

Monthly Check Summary

Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Void Date	Amount
30533	57038	ACCOUNTS_PA	Check	8/3/2022	SCREENVISION DIRECT	40250	RECONCILED	8/9/2022		\$ 192.30
30528	57039	ACCOUNTS_PA	Check	8/3/2022	PENN CARE INC	8957	RECONCILED	8/5/2022		3,212.00
30544	57040	ACCOUNTS_PA	Check	8/3/2022	LEAF	1519	RECONCILED	8/9/2022		4,600.00
30539	57041	ACCOUNTS_PA	Check	8/3/2022	CABLE COMMUNICATIONS INC	42504	RECONCILED	8/8/2022		8,251.12
30535	57042	ACCOUNTS_PA	Check	8/3/2022	LINCOLN ELECTRIC CO.	984	RECONCILED	8/5/2022		3,644.35
30524	57043	ACCOUNTS_PA	Check	8/3/2022	ACT	10857	RECONCILED	8/8/2022		153.75
30551	57044	ACCOUNTS_PA	Check	8/3/2022	MAJOR WASTE DISPOSAL	570	RECONCILED	8/11/2022		84.00
30531	57045	ACCOUNTS_PA	Check	8/3/2022	PACIFIC ONESOURCE INC	41552	RECONCILED	8/8/2022		6,008.00
30543	57046	ACCOUNTS_PA	Check	8/3/2022	JOHNSON CONTROLS FIRE PROTECTION LP	40669	RECONCILED	8/10/2022		2,768.00
30537	57047	ACCOUNTS_PA	Check	8/3/2022	CONTINENTAL FIRE & SECURITY INC	11490	RECONCILED	8/5/2022		299.00
30526	57048	ACCOUNTS_PA	Check	8/3/2022	BENCO DENTAL CO	41892	RECONCILED	8/9/2022		1,388.60
30529	57049	ACCOUNTS_PA	Check	8/3/2022	ADVANCED GAS & WELDING	13407	RECONCILED	8/4/2022		31,307.30
30554	57050	ACCOUNTS_PA	Check	8/3/2022	EXSCAPE DESIGNS, LLC	41963	RECONCILED	8/4/2022		1,242.50
30540	57051	ACCOUNTS_PA	Check	8/3/2022	VIVIANI FAMILY LIMITED	11774	RECONCILED	8/4/2022		2,023.82
30573	57052	ACCOUNTS_PA	Check	8/12/2022	ALL LIFT SERVICES COMPANY	10854	RECONCILED	8/15/2022		1,900.00
30568	57053	ACCOUNTS_PA	Check	8/12/2022	CENGAGE LEARNING	10328	RECONCILED	8/16/2022		3,326.40
30596	57054	ACCOUNTS_PA	Check	8/12/2022	CAMCOR, INC	41763	RECONCILED	8/15/2022		2,701.60
30564	57055	ACCOUNTS_PA	Check	8/12/2022	APOGEE LEADERSHIP GROUP, LLC	42465	RECONCILED	8/26/2022		5,900.00
30579	57056	ACCOUNTS_PA	Check	8/12/2022	ASPHALT	40190	RECONCILED	8/22/2022		2,200.00

Reporting Period: August 2022 (FY 2023)

9/1/22 11:02 AM

Start Date: 08012022

End Date: 08312022

**AUBURN VOCATIONAL SCHOOL DISTR**  
**Monthly Check Summary**

Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Void Date	Amount
		YABLE			MAINTENANCE &					
30583	57057	ACCOUNTS_PA Check		8/12/2022	ALLIANCE TRAINING CENTER	12516	RECONCILED	8/22/2022		\$ 400.00
30587	57058	ACCOUNTS_PA Check		8/12/2022	AT&T	41770	RECONCILED	8/17/2022		189.67
30571	57059	ACCOUNTS_PA Check		8/12/2022	AT&T	171	RECONCILED	8/16/2022		521.60
30601	57060	ACCOUNTS_PA Check		8/12/2022	CITY OF P'VILLE UTIL.	215	RECONCILED	8/17/2022		684.10
30607	57061	ACCOUNTS_PA Check		8/12/2022	WELLS FARGO FINANCIAL LEASING	40583	RECONCILED	8/17/2022		5,116.21
30593	57062	ACCOUNTS_PA Check		8/12/2022	CHARDON OIL CO.	8287	RECONCILED	8/15/2022		226.54
30603	57063	ACCOUNTS_PA Check		8/12/2022	CLEVELAND STATE UNIVERSITY CAREERSAFE	42509	RECONCILED	8/17/2022		2,500.00
30567	57064	ACCOUNTS_PA Check		8/12/2022	CAREERSAFE	12972	RECONCILED	8/18/2022		18,432.00
30594	57065	ACCOUNTS_PA Check		8/12/2022	FIRST COMMUNICATI ONS LLC	10610	RECONCILED	8/15/2022		102.03
30576	57066	ACCOUNTS_PA Check		8/12/2022	ELECTRONIX EXPRESS	7251	RECONCILED	8/19/2022		1,242.50
30591	57067	ACCOUNTS_PA Check		8/12/2022	DATA RECOGNITION CORPORATION	7104	RECONCILED	8/18/2022		814.63
30575	57068	ACCOUNTS_PA Check		8/12/2022	FOOD FOR THOUGHT INC	8777	RECONCILED	8/19/2022		1,497.69
30590	57069	ACCOUNTS_PA Check		8/12/2022	GRAINGER	466	RECONCILED	8/16/2022		3,638.31
30612	57070	ACCOUNTS_PA Check		8/12/2022	ILLINOIS INSTITUTE OF TECHNOLOGY	42151	RECONCILED	8/19/2022		2,500.00
30581	57071	ACCOUNTS_PA Check		8/12/2022	IST OHIO INV	42300	RECONCILED	8/17/2022		500.00
30569	57072	ACCOUNTS_PA Check		8/12/2022	MARIANNA	541	RECONCILED	8/16/2022		8,369.04
30586	57073	ACCOUNTS_PA Check		8/12/2022	MCMASTER-CARR SUPPLY CO.	10826	RECONCILED	8/15/2022		576.44
30592	57074	ACCOUNTS_PA Check		8/12/2022	NOC COG ONE STOP	40653	RECONCILED	8/22/2022		365.81
30589	57075	ACCOUNTS_PA Check		8/12/2022	SPRINT	41733	RECONCILED	8/16/2022		335.38

Reporting Period: August 2022 (FY 2023)

9/1/22 11:02 AM

Start Date: 08012022

End Date: 08312022

AUBURN VOCATIONAL SCHOOL DISTR

Monthly Check Summary

Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Void Date	Amount
30578	57076	ACCOUNTS_PA YABLE	Check	8/12/2022	QUADIENT LEASING USA, INC	42027	RECONCILED	8/19/2022		\$ 695.82
30618	57077	ACCOUNTS_PA YABLE	Check	8/12/2022	SOS FIRE EQUIPMENT LLC	42427	RECONCILED	8/24/2022		3,600.00
30606	57078	ACCOUNTS_PA YABLE	Check	8/12/2022	ATTORNEY GENERAL	41679	OUTSTANDING			125.00
30614	57079	ACCOUNTS_PA YABLE	Check	8/12/2022	WKKY	12341	RECONCILED	8/15/2022		600.00
30604	57080	ACCOUNTS_PA YABLE	Check	8/12/2022	MICHIGAN HEALTH COUNCIL	42438	RECONCILED	8/17/2022		600.00
30582	57081	ACCOUNTS_PA YABLE	Check	8/12/2022	PACIFIC ONESOURCE INC	41552	RECONCILED	8/15/2022		72,007.00
30572	57082	ACCOUNTS_PA YABLE	Check	8/12/2022	RESPONDUS	41478	RECONCILED	8/15/2022		2,995.00
30611	57083	ACCOUNTS_PA YABLE	Check	8/12/2022	PENN CARE INC	8957	RECONCILED	8/15/2022		3,000.00
30585	57084	ACCOUNTS_PA YABLE	Check	8/12/2022	WM CORPORATE SERVICES INC	734	RECONCILED	8/22/2022		965.70
30588	57085	ACCOUNTS_PA YABLE	Check	8/12/2022	21C ADVERTISING	414	RECONCILED	8/18/2022		500.00
30566	57086	ACCOUNTS_PA YABLE	Check	8/12/2022	SAM'S CLUB	8469	RECONCILED	8/23/2022		694.09
30577	57087	ACCOUNTS_PA YABLE	Check	8/12/2022	QUILL CORP	855	RECONCILED	8/23/2022		2,369.33
30565	57088	ACCOUNTS_PA YABLE	Check	8/12/2022	FORGE FIRE & COMPANY LLC	42495	RECONCILED	8/16/2022		197,250.00
30605	57089	ACCOUNTS_PA YABLE	Check	8/12/2022	CRILE ROAD HARDWARE	551	RECONCILED	8/15/2022		501.71
30563	57090	ACCOUNTS_PA YABLE	Check	8/12/2022	MSC INDUSTRIAL SUPPLY CO. INC.	7489	RECONCILED	8/15/2022		1,060.39
30617	57091	ACCOUNTS_PA YABLE	Check	8/12/2022	OHIO SCHOOLS COUNCIL	812	RECONCILED	8/15/2022		3,902.00
30599	57092	ACCOUNTS_PA YABLE	Check	8/12/2022	OHIO SCHOOLS COUNCIL	672	RECONCILED	8/15/2022		2,500.00
30574	57093	ACCOUNTS_PA YABLE	Check	8/12/2022	NATIONAL HEALTHCAREER ASSOC.	11819	RECONCILED	8/15/2022		3,114.00
30615	57094	ACCOUNTS_PA YABLE	Check	8/12/2022	ANDREW KELNER	42347	RECONCILED	8/15/2022		203.91
30600	57095	ACCOUNTS_PA YABLE	Check	8/12/2022	BLAIR SUTTLES	42346	RECONCILED	8/15/2022		203.91

Reporting Period: August 2022 (FY 2023)

9/1/22 11:02 AM

Start Date: 08012022

End Date: 08312022

AUBURN VOCATIONAL SCHOOL DISTR

Monthly Check Summary

Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Void Date	Amount
		YABLE								
30616	57096	ACCOUNTS_PA Check		8/12/2022	BRIAN BONTEMPO	41373	RECONCILED	8/15/2022		\$ 207.63
30580	57097	ACCOUNTS_PA Check		8/12/2022	CHRISTOPHER MITCHELL	41578	RECONCILED	8/15/2022		208.21
30584	57098	ACCOUNTS_PA Check		8/12/2022	CORY HUTTER	42337	RECONCILED	8/15/2022		248.24
30598	57099	ACCOUNTS_PA Check		8/12/2022	DAVID LEONE	42507	RECONCILED	8/15/2022		208.70
30609	57100	ACCOUNTS_PA Check		8/12/2022	DENNIS C HARVEY	41173	RECONCILED	8/15/2022		50.10
30602	57101	ACCOUNTS_PA Check		8/12/2022	JAMIE BURGETT	42481	RECONCILED	8/15/2022		194.50
30613	57102	ACCOUNTS_PA Check		8/12/2022	JEFF SLAVKOVSKY	13632	RECONCILED	8/15/2022		225.17
30570	57103	ACCOUNTS_PA Check		8/12/2022	JODI CLUTE	42493	RECONCILED	8/15/2022		228.64
30610	57104	ACCOUNTS_PA Check		8/12/2022	JEFFREY BUEHNER	42510	RECONCILED	8/15/2022		214.98
30608	57105	ACCOUNTS_PA Check		8/12/2022	JOSEPH COOPER	41919	RECONCILED	8/15/2022		195.40
30595	57106	ACCOUNTS_PA Check		8/12/2022	JUSTINE MALVICINO	40700	RECONCILED	8/22/2022		195.66
30597	57107	ACCOUNTS_PA Check		8/12/2022	LISA SPROWLS	41755	RECONCILED	8/15/2022		143.83
30635	57114	ACCOUNTS_PA Check		8/23/2022	ELECTRONIX EXPRESS	7251	OUTSTANDING			2,304.75
30657	57115	ACCOUNTS_PA Check		8/23/2022	FIRE-SAFETY SERVICE, INC.	40316	RECONCILED	8/29/2022		1,802.22
30661	57116	ACCOUNTS_PA Check		8/23/2022	ELECTUDE USA LLC	41605	OUTSTANDING			3,020.00
30645	57117	ACCOUNTS_PA Check		8/23/2022	1 MINUTE MINDSET LLC	42499	RECONCILED	8/29/2022		250.00
30654	57118	ACCOUNTS_PA Check		8/23/2022	ACTE	376	RECONCILED	8/26/2022		51.43
30653	57119	ACCOUNTS_PA Check		8/23/2022	FOOD FOR THOUGHT INC	8777	OUTSTANDING			2,574.19
30634	57120	ACCOUNTS_PA Check		8/23/2022	GENERAL PEST CONTROL CO.	11210	OUTSTANDING			210.75
30658	57121	ACCOUNTS_PA Check		8/23/2022	GRAINGER	466	RECONCILED	8/26/2022		964.88
30638	57122	ACCOUNTS_PA Check		8/23/2022	HARTMAN PUBLISHING, INC.	12899	OUTSTANDING			1,060.81
30655	57123	ACCOUNTS_PA Check		8/23/2022	LAKE COUNTY SHERIFF'S	11385	RECONCILED	8/29/2022		43,329.00

Reporting Period: August 2022 (FY 2023)

9/1/22 11:02 AM

Start Date: 08012022

End Date: 08312022

**AUBURN VOCATIONAL SCHOOL DISTR**

**Monthly Check Summary**

Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Void Date	Amount
30651	57124	ACCOUNTS_PA	Check	8/23/2022	OFFICE IDENTISYS, INC.	10770	RECONCILED	8/30/2022		\$ 83.80
30639	57125	ACCOUNTS_PA	Check	8/23/2022	GOODHEART- WILLCOX PUBLISHER	370	OUTSTANDING			928.34
30662	57126	ACCOUNTS_PA	Check	8/23/2022	PLATINUM EDUCATIONAL GROUP	13338	RECONCILED	8/26/2022		3,160.00
30648	57127	ACCOUNTS_PA	Check	8/23/2022	PENN CARE INC	8957	OUTSTANDING			150.00
30643	57128	ACCOUNTS_PA	Check	8/23/2022	PLATTENBURG AND ASSOC., INC.	40994	RECONCILED	8/26/2022		800.00
30649	57129	ACCOUNTS_PA	Check	8/23/2022	NICHOLS PAPER & SUPPLY, CO	41932	RECONCILED	8/29/2022		1,982.75
30632	57130	ACCOUNTS_PA	Check	8/23/2022	LINCOLN ELECTRIC CO.	984	RECONCILED	8/26/2022		2,946.08
30631	57131	ACCOUNTS_PA	Check	8/23/2022	JOHN D. PREUER & ASSOCIATES	7053	RECONCILED	8/26/2022		9,277.92
30656	57132	ACCOUNTS_PA	Check	8/23/2022	SCREENVISION DIRECT	40250	RECONCILED	8/30/2022		432.00
30641	57133	ACCOUNTS_PA	Check	8/23/2022	VISUAL ARMOR SECURITY	41461	OUTSTANDING			175.00
30642	57134	ACCOUNTS_PA	Check	8/23/2022	WEX BANK	41338	RECONCILED	8/30/2022		154.01
30650	57135	ACCOUNTS_PA	Check	8/23/2022	SALON BIZ INC	41580	OUTSTANDING			2,889.00
30647	57136	ACCOUNTS_PA	Check	8/23/2022	SAVVAS LEARNING COMPANY, LLC	41981	RECONCILED	8/29/2022		1,737.38
30636	57137	ACCOUNTS_PA	Check	8/23/2022	DISCOUNT SCHOOL SUPPLY	7447	RECONCILED	8/29/2022		339.56
30644	57138	ACCOUNTS_PA	Check	8/23/2022	FA SOLUTIONS LLC	41342	RECONCILED	8/24/2022		2,046.85
30660	57139	ACCOUNTS_PA	Check	8/23/2022	ADVANCED GAS & WELDING	13407	RECONCILED	8/24/2022		347.51
30640	57140	ACCOUNTS_PA	Check	8/23/2022	SHETLER OFFICE SOLUTIONS	41656	RECONCILED	8/24/2022		45.49
30659	57141	ACCOUNTS_PA	Check	8/23/2022	R.E. MICHEL COMPANY INC	12295	RECONCILED	8/24/2022		3,155.01
30633	57142	ACCOUNTS_PA	Check	8/23/2022	MICRO CENTER	4017	RECONCILED	8/24/2022		17,039.76

Reporting Period: August 2022 (FY 2023)

9/1/22 11:02 AM

Start Date: 08012022

End Date: 08312022

AUBURN VOCATIONAL SCHOOL DISTR

Monthly Check Summary

Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Void Date	Amount
30637	57143	ACCOUNTS_PA YABLE	Check	8/23/2022	A/R MUNICIPAL EMERGENCY SERVICES	41310	RECONCILED	8/24/2022		\$ 1,967.13
30646	57144	ACCOUNTS_PA YABLE	Check	8/23/2022	JODI CLUTE	42493	RECONCILED	8/24/2022		40.00
30652	57145	ACCOUNTS_PA YABLE	Check	8/23/2022	DAVID P RICHARDS	7918	RECONCILED	8/24/2022		196.36
30667	57148	ACCOUNTS_PA YABLE	Check	8/26/2022	ELEC WAYNE SIMON	42463	RECONCILED	8/29/2022		1,500.00
										<b>\$ 585,623.01</b>
<b>Default Payment Type:</b>	<b>Electronic</b>									
30629	0	ACCOUNTS_PA YABLE	Electronic	8/25/2022	STATE TEACHERS RETIREMNT	480	RECONCILED	8/27/2022		29,184.07
30558	0	ACCOUNTS_PA YABLE	Electronic	8/10/2022	STATE TEACHERS RETIREMNT	480	RECONCILED	8/13/2022		27,781.11
30664	0	ACCOUNTS_PA YABLE	Electronic	8/25/2022	SERS	900926	RECONCILED	8/27/2022		21,276.51
30559	0	ACCOUNTS_PA YABLE	Electronic	8/10/2022	SCHOOL EMPLOYEES RETIRE-	7727	RECONCILED	8/13/2022		8,282.74
30630	0	ACCOUNTS_PA YABLE	Electronic	8/25/2022	SCHOOL EMPLOYEES RETIRE-	7727	RECONCILED	8/27/2022		8,809.96
30560	0	ACCOUNTS_PA YABLE	Electronic	8/10/2022	BANK ONE/MEMO/FICA	900693	RECONCILED	8/13/2022		7.75
30562	0	ACCOUNTS_PA YABLE	Electronic	8/11/2022	FLEX SAVE	999992	RECONCILED	8/13/2022		105.45
30561	0	ACCOUNTS_PA YABLE	Electronic	8/11/2022	LAKE COUNTY SCHOOLS COUNCIL	999998	RECONCILED	8/13/2022		117,542.37
30628	0	ACCOUNTS_PA YABLE	Electronic	8/25/2022	Workers Comp	900950	RECONCILED	8/27/2022		1,087.73
30668	0	ACCOUNTS_PA YABLE	Electronic	8/31/2022	MEDICAL MUTUAL OF OHIO	999994	RECONCILED	8/31/2022		1,171.17
30557	0	ACCOUNTS_PA YABLE	Electronic	8/10/2022	BANK ONE/MEMO/MEDICARE	900663	RECONCILED	8/13/2022		3,850.74
30619	0	ACCOUNTS_PA YABLE	Electronic	8/12/2022	SERS	900926	RECONCILED	8/13/2022		1,912.42
30663	0	ACCOUNTS_PA YABLE	Electronic	8/26/2022	SERS	900926	RECONCILED	8/27/2022		2,276.40



Reporting Period: August 2022 (FY 2023)

9/1/22 11:02 AM

Start Date: 08012022

End Date: 08312022

**AUBURN VOCATIONAL SCHOOL DISTR**

**Monthly Check Summary**

Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Void Date	Amount
30556	0 ACCOUNTS_PA YABLE	Electronic	8/10/2022	Workers Comp	900950	RECONCILED	8/13/2022			\$ 1,069.82
30627	0 ACCOUNTS_PA YABLE	Electronic	8/25/2022	BANK ONE/MEMO/ME DICARE	900663	RECONCILED	8/27/2022			3,757.73
										<b>\$ 228,115.97</b>
										<b>\$ 813,738.98</b>
<b>Type: REFUND</b>										
<b>Default Payment Type:</b>	<b>Check</b>									
30620	57108 REFUND	Check	8/15/2022	CAYDEN WARD	42491	OUTSTANDING				963.11
30621	57109 REFUND	Check	8/15/2022	MAKAYLA BOTTIGGI	42496	RECONCILED	8/22/2022			5,481.00
30622	57110 REFUND	Check	8/15/2022	EMMA LEWIS	42502	RECONCILED	8/22/2022			114.00
30623	57111 REFUND	Check	8/15/2022	JON VANHESTEREN	42512	OUTSTANDING				100.00
30624	57112 REFUND	Check	8/15/2022	PAUL BURGER	42513	RECONCILED	8/19/2022			725.00
30625	57113 REFUND	Check	8/15/2022	ELAINE ADAMS	42511	RECONCILED	8/30/2022			65.00
30665	57146 REFUND	Check	8/26/2022	DOROTHY BATTLES	11054	RECONCILED	8/29/2022			725.00
30666	57147 REFUND	Check	8/26/2022	CONNOR LUNDI	42514	RECONCILED	8/30/2022			250.00
										<b>\$ 8,423.11</b>
										<b>\$ 8,423.11</b>
<b>Type: PAYROLL</b>										
<b>Default Payment Type:</b>										
30626	0 PAYROLL		8/25/2022	AUBURN VOCATIONAL SCHOOL DISTR		RECONCILED	8/27/2022			241,709.33
30555	0 PAYROLL		8/10/2022	AUBURN VOCATIONAL SCHOOL DISTR		RECONCILED	8/13/2022			237,723.83
										<b>\$ 479,433.16</b>
<b>Grand Total</b>										<b>\$ 479,433.16</b>
										<b>\$ 1,301,595.25</b>

**Auburn  
Career Center**



*Attachment Item #12*

*Human Resources*



# Auburn Career Center



## Human Resources

October 4, 2022

### Adult Workforce Education 2022-2023

Employee	Title	Hourly Amount
Nicole Carballo	PN Faculty	\$30.00
Karrie Horn	Emergency Services Telecommunicator Instructor	\$30.00
William Petro	Firefighter Instructor	\$30.00
Paul Wojtkiewicz	EMT/Paramedic Instructor	\$30.00
Dan Amaro	Geauga One-Stop	\$22.00
Roberta Alfonso	PN Faculty	\$30.00
Timothy Parr	HVAC Instructor	\$30.00
Carolyn Nappi	PN Faculty	\$30.00

### Stipends for LPDC Committee 2022-2023

The amounts below are divided into two installments, one in December and one in June.

Employee	Title	Category	Total Amount
Dorothy Bentley	Member	LPDC Committee	\$1,143.61
Jared Rogge	Member	LPDC Committee	\$1,143.61
Jeff Slavkovsky	Member	LPDC Committee	No Stipend Taken
Robin Nunes	Coordinator/Chair	LPDC Committee	\$2,750.00
David Leone	Member	LPDC Committee	No Stipend Taken

### Out of State Professional Development Travel 2022-2023

Employee Name	Program	Location	Purpose of Travel	Date(s) of Travel
Darrin Spondike	Computer Networking Instructor	Deerborn, MI	CISCO Academy Conference	October 4-6, 2022
Michelle Rodewald	Director of Adult Workforce	Orlando, FL	COE Annual Conference	November 7-11, 2022
Lori Smith	Executive Administrative Assistant	Orlando, FL	COE Annual Conference	November 7-11, 2022

**Supplemental Contracts****CTSO & Club Advisors**

2022-2023

These amounts below are divided into two installments, one in December and one in June.

<b>Employee</b>	<b>Title</b>	<b>Category</b>	<b>Total Amount</b>
Tom Welk	Esports	Club	\$737.05

**Stipends - Mentors**

2022-2023

These amounts below are divided into two installments, one in December and one in June.

<b>Employee Mentor</b>	<b>Mentorees</b>	<b>Total Amount</b>
Laura Ciszewski	Educator Mentor (D. Harvey)	\$784.42
Christine Tredent	Educator Mentor (S. Yarnell)	\$807.06

**Increase Salary Step**

2022-2023

*(Per CATA Agreement 18.1.2.2)*

<b>Employee Name</b>	<b>Title</b>	<b>Step</b>	<b>Column</b>	<b>Amount</b>
Stacey Yarnell	Allied Health Technician Instructor	8	4	\$60,616.00

**Extended Days**

2022-2023

<b>Employee Name</b>	<b>Title</b>	<b>Days</b>	<b>Reason</b>
Rodney Kozar	Interactive Multimedia Technology Instructor	Up to 6 days	William K. Thomas Inn of Courts Cleveland
Scott Sitz	Criminal Justice & Security Instructor	Up to 4 days	OPOTA

**Resignations**

2022-2023

<b>Employee Name</b>		<b>Effective Date</b>
Amy Ryan	Educator Mentor for Stacey Yarnell	September 12, 2022
Wayne Reed	Educator Mentor for Dennis Harvey	September 13, 2022
Diane Faehnrich	Aspire Instructor	September 28, 2022

**Substitute - Classified**

2022-2023

<b>Employee Name</b>	<b>Area</b>
Carol Edwards	BOE

**Substitute - Professional**

2022-2023

<b>Employee Name</b>	<b>Subject Certified</b>
Cherise Cooper	Office Operations - Adult Permit

**Auburn  
Career Center**



*Attachment Item #13*

*Approve a Resolution to  
Adopt the Amended Lease  
Agreement and Sublease  
Agreement*

## **AMENDED LEASE AGREEMENT AND SUBLEASE AGREEMENT**

This Amended Lease Agreement and Sublease Agreement (“Agreement”) is hereby made and entered into by and between Lessor Auburn Vocational School District Board of Education (“Auburn”), Lessee/Sublessor Lake Geauga Computer Association (“LGCA”), and Sublessee Educational Service Center of the Western Reserve on behalf of State Support Team 4 (SST4) (collectively, the “Parties”) and specifically supersedes the lease agreement entered into on May 1, 2015, by and between Auburn and LGCA, a copy of which is attached hereto and incorporated herein at **Exhibit A** of this Agreement. In consideration of the mutual promises set forth herein, and intending to be legally bound, the Parties agree as follows:

### **A. LEASE AND SUBLEASE OF PREMISE:**

1. Auburn hereby represents that it is the owner of a certain building known as the Auburn Career Technology Learning Center (“Building”), the mailing address for which is 8221 Auburn Road, Concord Township, Ohio 44077. Auburn hereby leases to LGCA certain rooms in the Auburn Career Technology Learning Center (the “Premises”), which is described in **Exhibit B** of this Agreement.
2. LGCA hereby represents that it is the lessee of the Premises. Upon approval of Auburn, LGCA hereby subleases to SST4 certain rooms on the premises (the “Subpremises”), which amounts to approximately 1,349 square feet which is described in **Exhibit B** of this Agreement.

### **B. TERM:**

1. The term of this Amended Agreement shall be for a period of two (2) years commencing on August 1, 2022, and ending on July 31, 2024.
2. The SST4 hereby covenants and agrees to pay LGCA, as rent for the premises during the term, the total sum of Twenty-Two Thousand Four Hundred Eighty-Seven Dollars and Eighty-Eight Cents (\$22,487.88) annually, which is Sixteen Dollars and Sixty-Seven Cents (\$16.67) per square foot, rounding up to the nearest cent/penny/hundredth.
3. The total rental payments shall be made in twelve (12) equal installment payments each year on the first day of each month with the sole exception that the rental payments for August 2022, September 2022, and October 2022 shall be paid by SST4 to LGCA no later than October 31, 2022.

*Amended Lease Agreement By and Between Auburn and LGCA and  
Sublease Agreement By and Between LGCA and SST4*

4. Any future rents not paid by SST within thirty (30) calendar days of the due date shall bear interest from the due date to the date of payment at the rate of one and a half percent (1.5%) per month.

C. **USE OF LEASED AREA:**

1. LGCA shall have the exclusive right to use the Premises for the housing, operating, and maintenance of LGCA's computer network equipment, administrative offices, and one (1) classroom to provide user training and support services. LGCA shall at all times comply with applicable local, state, and federal law, rules, and/or regulations in its operation and use of the Premises.
2. SST4 shall have the exclusive right to use the Subpremises for the housing, operating, and maintenance of administrative offices. SST4 shall at all times comply with applicable local, state, and federal law, rules, and/or regulations in its operation and use of the Subpremises.

- D. **COMMON AREAS:** During the term of this Agreement, Auburn grants to both LGCA and SST4 a non-exclusive license to use, in common with all others to whom Auburn has granted or may hereafter grant a license to use, certain common areas in the Building including, but not limited to, the sidewalks, exits, entrances, classrooms, presentation areas, restroom, parking areas, driveways, and landscaped areas (collectively the "Common Areas") **at no additional cost** subject to availability as determined by Auburn and compliance with reasonable rules and regulations respecting the Common Areas as Auburn may from time to time promulgate. Auburn shall have preference over the Common Area should LGCA, Educational Service Center of the Western Reserve Governing Board, SST4 or other lessees or entities request use of the Common Area at approximately the same time as Auburn.

E. **QUIET POSSESSION:**

1. Auburn shall, on the commencement date of the term this Agreement, place LGCA in quiet possession of the Premises and shall secure LGCA in the quiet possession thereof against all persons lawfully claiming the same during the term of this Agreement.
2. LGCA shall, on the commencement date of the term this Agreement, place SST4 in quiet possession of the Subpremises and shall secure SST4 in the quiet possession thereof against all persons lawfully claiming the same during the term of this Agreement.

*Amended Lease Agreement By and Between Auburn and LGCA and  
Sublease Agreement By and Between LGCA and SST4*

**F. INSPECTION:**

1. LGCA shall permit Auburn and its agents to enter into and upon the Premises at all reasonable times for the purpose of inspecting the same or for any purpose including, but not limited to, the maintenance or making repairs or alterations to the Premises.
2. SST4 shall permit LGCA and its agents to enter into and upon the Subpremises at all reasonable times for the purpose of inspecting the same or for any purpose including, but not limited to, the maintenance or making repairs or alterations to the Subpremises.

**G. WASTE AND NUISANCE:**

1. LGCA shall not commit, or suffer to be committed, any waste on the Premises or Common Area. Nor shall LGCA maintain, commit, or permit the maintenance or commission of any nuisance on the Premises or Common Area or use the Premises or Common Area for any unlawful purpose.
2. SST4 shall not commit, or suffer to be committed, any waste on the Subpremises or Common Area. Nor shall SST4 maintain, commit, or permit the maintenance or commission of any nuisance on the Subpremises or Common Area or use the Subpremises or Common Area for any unlawful purpose.

**H. MAINTENANCE AND CUSTODIAL:**

1. Auburn shall be responsible for providing maintenance service to the Premises so as to keep it in good and clean condition. Auburn shall make all repairs of the Premises occasioned by LGCA's use of the Premises, except as Auburn and LGCA may have expressly agreed otherwise in this Agreement for LGCA to undertake specifically described types of repairs or maintenance. Auburn shall keep, repair, and maintain the Common Areas in good and treatable condition during the term of this Agreement. LGCA shall notify Auburn immediately if any repair to be made by Auburn is necessary.
2. LGCA shall be responsible for providing maintenance service to the Subpremises so as to keep it in good and clean condition. LGCA shall make all repairs of the Subpremises occasioned by SST4 use of the Subpremises, except as LGCA and SST4 may have expressly agreed otherwise in this Agreement for SST4 to undertake specifically described types of repairs or maintenance. LGCA shall keep, repair, and maintain the Common Areas in good and treatable condition during the term of this Agreement. SST4 shall notify LGCA immediately if any repair to be made by LGCA is necessary.

*Amended Lease Agreement By and Between Auburn and LGCA and  
Sublease Agreement By and Between LGCA and SST4*

I. **MAINTENANCE AND CUSTODIAL COSTS:**

1. Auburn shall determine the actual cost (per square foot) for maintenance and custodial services for the Building based on those costs during the tenth (10<sup>th</sup>) year of this Agreement (hereinafter "Base Year Cost"). Commencing on May 1, 2025, and continuing for the remainder of the term of this Agreement, LGCA shall, in addition to the rental provided at Paragraph B(1) of this Agreement, pay its share of any increase in the maintenance and custodial costs above the Base Year Costs (hereinafter "Increased Costs"). On or before the last day of July in each year of this Agreement, Auburn shall provide LGCA with a statement of the Increased Costs for that year. LGCA shall pay its Increased Costs within thirty (30) days upon receipt of Auburn's statement.
2. In addition to the rental provided at Paragraph B(2) of this Agreement, SST4 shall pay its share of any Increased Costs. On or before the last day of July in each year of this Agreement, LGCA shall provide SST4 with a statement of the Increased Costs for that year. SST4 shall pay its Increased Costs within thirty (30) days upon receipt of LGCA's statement.

J. **FIXTURES:**

1. LGCA shall have the right at any time and from time to time during the term of this Agreement at its sole cost and expense, to affix and install such property and equipment to, in or on the Premises as it shall deem advisable and only with the prior written approval of Auburn. Any such fixtures, equipment, and other property installed in or affixed to or on the Premises shall remain the property of LGCA, and Auburn agrees that LGCA shall have the right at any time, and from time to time, to remove any and all such fixtures, equipment, and other property provided, however, that any such fixtures, equipment, or property not removed from the Premises within sixty (60) days after expiration or sooner termination of the term of renewal hereof shall be deemed to have been abandoned by LGCA and shall thereupon become the absolute property of Auburn. Upon the removal of any fixtures, equipment, and other property installed by LGCA, LGCA shall restore the Premises to their original condition, less ordinary wear and tear.
2. SST4 shall have the right at any time and from time to time during the term of this Agreement at its sole cost and expense, to affix and install such property and equipment to, in or on the Subpremises as it shall deem advisable and only with the prior written approval of LGCA. Any such fixtures, equipment, and other property installed in or affixed to or on the Subpremises shall remain the property of SST4, and LGCA agrees that SST4 shall have the right at any time, and from time to

*Amended Lease Agreement By and Between Auburn and LGCA and  
Sublease Agreement By and Between LGCA and SST4*

time, to remove any and all such fixtures, equipment, and other property provided, however, that any such fixtures, equipment, or property not removed from the Subpremises within sixty (60) days after expiration or sooner termination of the term of renewal hereof shall be deemed to have been abandoned by SST4 and shall thereupon become the absolute property of LGCA. Upon the removal of any fixtures, equipment, and other property installed by SST4, SST4 shall restore the Subpremises to their original condition, less ordinary wear and tear.

**K. UTILITIES:**

1. Auburn shall, during the term of this Agreement, pay all charges for gas, electricity, sewage, and water used in or on the Premises immediately upon becoming due and shall hold LGCA harmless from any liability therefore.
2. LGCA shall, during the term of this Agreement, pay all charges for gas, electricity, sewage, and water used in or on the Subpremises immediately upon becoming due and shall hold SST4 harmless from any liability therefore.

**L. INSURANCE:**

1. LGCA shall furnish proof that it has General Liability Insurance provided by a liability insurance carrier licensed to do business in the State of Ohio, naming Auburn as an additional named insured prior to using the Premises and Common Area and provide that said policy shall not be canceled or modified without at least thirty (30) days prior written notice to Auburn. Unless agreed otherwise by Auburn and LGCA in writing, the amount of such coverage shall be at least One Million Dollars (\$1,000,000.00) per person and Five Million Dollars (\$5,000,000.00) for aggregate liability coverage. Proof of LGCA's General Liability Insurance shall be forwarded to the Auburn at the start of this Agreement (i.e., May 1, 2015) and shall be maintained throughout the duration of this Agreement.
2. SST4 via ESCWR shall furnish proof that it has General Liability Insurance provided by a liability insurance carrier licensed to do business in the State of Ohio, naming both LGCA and Auburn as additional named insureds prior to using the Subpremises and Common Area and provide that said policy shall not be canceled or modified without at least thirty (30) days prior written notice to both LGCA and Auburn. Unless agreed otherwise by the Parties in writing, the amount of such coverage shall be at least One Million Dollars (\$1,000,000.00) per person and Five Million Dollars (\$5,000,000.00) for aggregate liability coverage. Proof of LGCA's General Liability Insurance shall be forwarded to the Auburn at the start of this Agreement (i.e., February 1, 2019) and shall be maintained throughout the duration of this Agreement.

*Amended Lease Agreement By and Between Auburn and LGCA and  
Sublease Agreement By and Between LGCA and SST4*



**M. RISK OF LOSS, DAMAGE, OR DESTRUCTION:**

1. LGCA shall bear the risk of loss, damage, or destruction to any improvements and fixtures and any personal property owned or leased by LGCA including, but not limited to, its books, materials, equipment, and other contents located on or about the Premises or Common Area due to fire, adverse weather, act of God, or any other cause whatsoever during the term of this Agreement. LGCA shall procure and maintain all insurance which it deems necessary for its protection against loss of or damage to any of its improvements, fixtures, and any personal property situated on the Premises or Common Area.
2. SST4 shall bear the risk of loss, damage, or destruction to any improvements and fixtures and any personal property owned or leased by SST4 including, but not limited to, its books, materials, equipment, and other contents located on or about the Subpremises or Common Area due to fire, adverse weather, act of God, or any other cause whatsoever during the term of this Agreement. SST4 shall procure and maintain all insurance which it deems necessary for its protection against loss of or damage to any of its improvements, fixtures, and any personal property situated on the Subpremises or Common Area.

**N. ASSIGNMENT AND SUBLETTING:** Neither LGCA nor SST4 shall have the right to assign this Agreement or any right to title, interest, estate or obligation, in whole or in part, of either LGCA or SST4. Nor shall either LGCA or SST4 sublet all or any part of the Premises, Subpremises, or Common Area without the express prior written approval of Auburn.

**O. DEFAULT:**

1. If LGCA, at any time during the term of this Agreement, fails to perform any of its obligations set forth in this Agreement and if any default is not cured within ten (10) days after receipt of written notice specifying such default, Auburn may, at its sole option, exercise one or more of the following remedies: (a) terminate this Agreement and/or declare an event of default under this Agreement, (b) recover from LGCA all rent and any and all other amounts owed to Auburn pursuant to this Agreement; (c) exclude LGCA from the Premises and Common Area; (d) to the extent permitted by applicable law, recover from LGCA a sum equal to all future rent payments from the last rent payment date through the end of the term of this Agreement less only the net proceeds of any such reletting; and (g) recover from LGCA any and all damages which Auburn shall sustain by reason of any such default, together with a reasonable sum for attorney fees and costs, as well as such other expenses as may be incurred by Auburn.

*Amended Lease Agreement By and Between Auburn and LGCA and  
Sublease Agreement By and Between LGCA and SST4*

2. If SST4, at any time during the term of this Agreement, fails to perform any of its obligations set forth in this Agreement and if any default is not cured within ten (10) days after receipt of written notice specifying such default, LGCA may, at its sole option, exercise one or more of the following remedies: (a) terminate this Agreement and/or declare an event of default under this Agreement, (b) recover from SST4 all rent and any and all other amounts owed to Auburn pursuant to this Agreement; (c) exclude SST4 from the Subpremises and Common Area; (d) to the extent permitted by applicable law, recover from SST4 a sum equal to all future rent payments from the last rent payment date through the end of the term of this Agreement less only the net proceeds of any such reletting; and (g) recover from SST4 any and all damages which LGCA shall sustain by reason of any such default, together with a reasonable sum for attorney fees and costs, as well as such other expenses as may be incurred by LGCA.

P. **CANCELLATION:**

1. **By Auburn:** This Agreement may be canceled upon the sole determination by Auburn that the Premises is needed for Auburn purposes. In such a case, LGCA shall be given a minimum of one hundred eighty (180) days written notice prior to the effective date of cancellation. Upon such cancellation of this Agreement, LGCA shall surrender possession of the Premises in conformity with this Agreement.
2. **By SST4:**
  - a. This Agreement may be canceled upon the sole determination by SST4 that the Subpremises is no longer needed for SST4 purposes. In such a case, LGCA shall be given a minimum of one hundred eighty (180) days written notice prior to the effective date of cancellation. Upon such cancellation of this Agreement, SST4 shall surrender possession of the Subpremises in conformity with this Agreement.

Q. **POSSESSION UPON TERMINATION:**

*Amended Lease Agreement By and Between Auburn and LGCA and  
Sublease Agreement By and Between LGCA and SST4*

1. At the expiration or sooner termination of this Agreement, LGCA shall deliver the Premises to Auburn in good condition and repair allowance being made for ordinary wear and tear.
2. At the expiration or sooner termination of this Agreement, SST4 shall deliver the Subpremises to LGCA in good condition and repair allowance being made for ordinary wear and tear.

R. **NOTICE:** Any notice required or permitted to be given hereunder by the Parties shall be delivered personally or served by certified mail, return receipt requested, to the Parties at the following addresses:

1. **If to Auburn:**

Board President, Treasurer, and Superintendent  
Auburn Vocational School District  
Auburn Career Technology Learning Center  
8122 Auburn Road  
Concord Township, Ohio 44077

2. **If to LGCA:**

Executive Director  
Lake Geauga Computer Association  
Auburn Career Technology Learning Center  
8122 Auburn Road  
Concord Township, Ohio 44077

**and**

Fiscal Agent Governing Board President, Treasurer and Superintendent  
ESC of the Western Reserve Educational Service Center  
Auburn Career Technology Learning Center  
8122 Auburn Road  
Concord Township, Ohio 44077

3. **If to SST4:**

Fiscal Agent Governing Board President, Treasurer and Superintendent  
ESC of the Western Reserve Educational Service Center  
Auburn Career Technology Learning Center  
8122 Auburn Road

*Amended Lease Agreement By and Between Auburn and LGCA and  
Sublease Agreement By and Between LGCA and SST4*

Concord Township, Ohio 44077

- S. **SUCCESSORS AND ASSIGNS**: The terms and provisions of the Agreement shall be binding upon and shall inure to the benefit of the respective Parties hereto and their respective heirs, successors, and assigns.
- T. **ENTIRE AGREEMENT**: This Agreement contains the entire agreement of the Parties and there are no other promises or conditions in any other agreement whether oral or written. This Agreement may be modified or amended in writing, if the writing is signed by the authorized representatives of the Parties obligated under the amendment or their respective successors in interest.

**FOR LESSOR AUBURN VOCATIONAL SCHOOL DISTRICT BOARD OF  
EDUCATION:**

---

Erik L. Walter\*  
Board President (In Official Capacity Only)

---

Sherry Williamson\*  
Treasurer/Chief Fiscal Officer (In Official Capacity Only)

---

Brian Bontempo\*  
Superintendent/Chief Executive Officer (In Official Capacity Only)

Authorized Pursuant to Board Resolution No. \_\_\_\_\_  
\*This Agreement has no legal effect absent Board approval.

**FOR LESSEE/SUBLESSOR LAKE GEAUGA COMPUTER ASSOCIATION:**

---

\*

---

Executive Director (In Official Capacity Only)


---

\*

---

Executive Committee Chair (In Official Capacity Only)

  
Geoffrey Kent\*  
Fiscal Officer Governing Board President (In Official Capacity Only)

  
L Greg Slemons\*  
Fiscal Officer Treasurer/Chief Fiscal Officer (In Official Capacity Only)

  
Jennifer Felker\*  
Fiscal Officer Superintendent/Chief Executive Officer (In Official Capacity Only)

Authorized Pursuant to LGCA Executive Committee Resolution No. \_\_\_\_\_

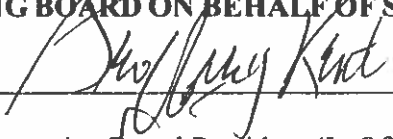
\*This Agreement has no legal effect absent LGCA Executive Committee.

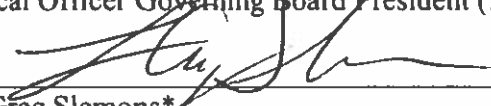
Authorized Pursuant to Fiscal Officer Governing Board Resolution No. \_\_\_\_\_

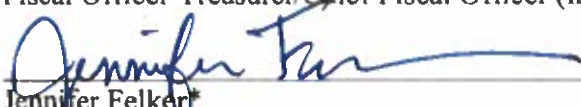
\*This Agreement has no legal effect absent Fiscal Officer Governing Board approval.

*Amended Lease Agreement By and Between Auburn and LGCA and  
Sublease Agreement By and Between LGCA and SST4*

**FOR SUBLESSEE ESC OF THE WESTERN RESERVE EDUCATIONAL SERVICE  
CENTER GOVERNING BOARD ON BEHALF OF STATE SUPPORT TEAM 4:**

  
\_\_\_\_\_  
Geoffrey Kent\*  
Fiscal Officer Governing Board President (In Official Capacity Only)

  
\_\_\_\_\_  
L Greg Slemons\*  
Fiscal Officer Treasurer/Chief Fiscal Officer (In Official Capacity Only)

  
\_\_\_\_\_  
Jennifer Felker\*  
Fiscal Officer Superintendent/Chief Executive Officer (In Official Capacity Only)

Authorized Pursuant to Board Resolution No. \_\_\_\_\_  
\*This Agreement has no legal effect absent Board approval.

**AUBURN VOCATIONAL SCHOOL DISTRICT BOARD OF EDUCATION  
R.C. 5705.41 AND R.C. 5705.412 CERTIFICATES**

We certify that the Auburn Vocational School District Board of Education has in effect for the remainder of the fiscal year and succeeding fiscal years the authorization to levy taxes including the renewal or replacement of existing levies, which when combined with the estimated revenues from all other sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the Auburn Vocational School District Board of Education to maintain all personnel and programs for all the days set forth in its adopted school calendars for the current fiscal year and for a number of days in succeeding fiscal years equal to the number of days instruction was held or is scheduled for the current fiscal year. We additionally certify that the amount required to meet the obligation of the fiscal years in which the attached contract is made has been lawfully appropriated for such purpose and is in the treasury or in the process of collection to the credit of an appropriate fund free from any previous encumbrances.

---

Erik L. Walter, Board President  
(In Official Capacity Only)

---

Sherry Williamson, Treasurer/Chief Fiscal Officer  
(In Official Capacity Only)

---

Brian Bontempo, Superintendent/Chief Executive Officer  
(In Official Capacity Only)

*Amended Lease Agreement By and Between Auburn and LGCA and  
Sublease Agreement By and Between LGCA and SST4*

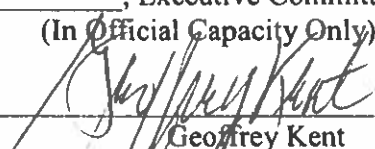



**LAKE GEAUGA COMPUTER ASSOCIATION  
R.C. 5705.41 AND R.C. 5705.412 CERTIFICATES**


We certify that the Lake Geauga Computer Association has in effect for the remainder of the fiscal year and succeeding fiscal years the authorization to levy taxes including the renewal or replacement of existing levies, which when combined with the estimated revenues from all other sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the Lake Geauga Computer Association to maintain all personnel and programs for all the days set forth in its adopted school calendars for the current fiscal year and for a number of days in succeeding fiscal years equal to the number of days instruction was held or is scheduled for the current fiscal year. We additionally certify that the amount required to meet the obligation of the fiscal years in which the attached contract is made has been lawfully appropriated for such purpose and is in the treasury or in the process of collection to the credit of an appropriate fund free from any previous encumbrances.

\_\_\_\_\_, Executive Director  
(In Official Capacity Only)

\_\_\_\_\_, Executive Committee Chair  
(In Official Capacity Only)

  
Geoffrey Kent  
Fiscal Officer Governing Board President  
(In Official Capacity Only)

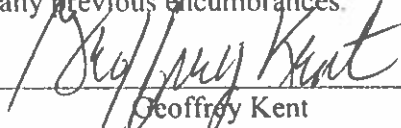
  
L Greg Slemmons  
Fiscal Officer Treasurer/Chief Fiscal Officer  
(In Official Capacity Only)

  
Jennifer Felker  
Fiscal Officer Superintendent/Chief Executive Officer  
(In Official Capacity Only)

*Amended Lease Agreement By and Between Auburn and LGCA and  
Sublease Agreement By and Between LGCA and SST4*

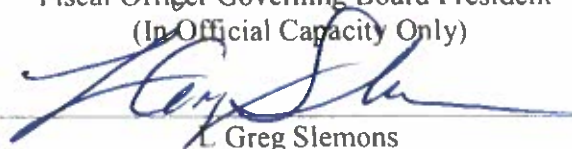
**ESC OF THE WESTERN RESERVE EDUCATIONAL SERVICE CENTER  
GOVERNING BOARD  
R.C. 5705.41 AND R.C. 5705.412 CERTIFICATES**

We certify that the ESC of the Western Reserve Educational Service Center Governing Board has in effect for the remainder of the fiscal year and succeeding fiscal years the authorization to levy taxes including the renewal or replacement of existing levies, which when combined with the estimated revenues from all other sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the ESC of the Western Reserve Educational Service Center Governing Board to maintain all personnel and programs for all the days set forth in its adopted school calendars for the current fiscal year and for a number of days in succeeding fiscal years equal to the number of days instruction was held or is scheduled for the current fiscal year. We additionally certify that the amount required to meet the obligation of the fiscal years in which the attached contract is made has been lawfully appropriated for such purpose and is in the treasury or in the process of collection to the credit of an appropriate fund free from any previous encumbrances.



---

Geoffrey Kent  
Fiscal Officer Governing Board President  
(In Official Capacity Only)



---

L. Greg Slemons  
Fiscal Officer Treasurer/Chief Fiscal Officer  
(In Official Capacity Only)



---

Jennifer Felker  
Fiscal Officer Superintendent/Chief Executive Officer  
(In Official Capacity Only)

*Amended Lease Agreement By and Between Auburn and LGCA and  
Sublease Agreement By and Between LGCA and SST4*

COLOR LEGEND

- EDC
- LOCA
- SHARED
- SST

Department	Name	Area
LOCA	BRANR	94 SF
LOCA	MICKEY	86 SF
LOCA	JILLIE COMBS	87 SF
LOCA	JEREMY	91 SF
LOCA	LOCA WORKSTATIONS	452 SF
LOCA	LOCA TECH	458 SF
SHARED	CONFERENCE RM	231 SF
SHARED	ZOOM RM	105 SF
SST	TERESA	148 SF
SST	SST WORKSTATIONS	907 SF
Grandtotal 10		2685 SF



LAKE GEAGA EDUCATIONAL SERVICE CENTER



JULY 26, 2022

thendesign architecture

**Auburn  
Career Center**



*Attachment Item #14*

*Approve a Resolution to  
Adopt the Lease  
Agreement*

## **LEASE AGREEMENT**

This Lease Agreement (“Agreement”) is hereby made and entered into by and between Lessor Auburn Vocational School District Board of Education (“Auburn”) and Lessee Educational Service Center of the Western Reserve Governing Board (“ESC”) (collectively, “Parties”) and shall not supersede any prior lease agreement entered into by and between Auburn, the ESC, Lake Geauga Computer Association, Geauga County Educational Service Center Governing Board, State Support Team 4, and/or any other entities. In consideration of the mutual promises set forth herein, and intending to be legally bound, the Parties agree as follows:

### **A. LEASE AND SUBLEASE OF PREMISES:**

1. Auburn hereby represents that it is the owner of a certain building known as the Auburn Career Technology Learning Center (“Building”), the mailing address for which is 8221 Auburn Road, Concord Township, Ohio 44077.
2. Auburn hereby leases to the ESC certain rooms in the Auburn Career Technology Learning Center (“Premises”), which amounts to approximately 2,231 square feet as described in **Exhibit A** of this Agreement.

### **B. TERM:**

1. The term of this Agreement shall be for a period of two (2) years commencing on August 1, 2022, and ending on July 31, 2024.
2. The ESC hereby covenants and agrees to pay Auburn, as rent for the Premises during the term, the total sum of Thirty-Seven Thousand One Hundred Ninety-One Dollars and Zero Cents (\$37,191.00) annually, which is Sixteen Dollars and Sixty-Seven Cents (\$16.67) per square foot, rounding up to the nearest cent/penny/hundredth.
3. The total rental payments shall be made in twelve (12) equal installment payments each year on the first day of each month with the sole exception that the rental payments for August 2022, September 2022, and October 2022 shall be paid by the ESC to Auburn no later than October 31, 2022.
4. Any future rents not paid by the ESC within thirty (30) calendar days of the due date shall bear interest from the due date to the date of payment at the rate of one and a half percent (1.5%) per month.

### **C. USE OF LEASED AREA:**

1. The ESC shall have the exclusive right to use the Premises for the housing, operation, and maintenance of administrative offices.
2. The ESC shall comply with applicable local, state, and federal law, rules, and/or regulations in its operation and use of the Premises.

D. **COMMON AREAS:**

1. During the term of this Agreement, Auburn grants to the ESC a non-exclusive license to use, in common with all others to whom Auburn has granted or may hereafter grant a license to use, certain common areas in the Building including, but not limited to, the sidewalks, exits, entrances, classrooms, presentation areas, restrooms, parking areas, driveways, and landscaped areas (collectively, "Common Areas") **at no additional cost** subject to availability as determined by Auburn and in compliance with reasonable rules and regulations respecting the Common Areas as Auburn may from time to time promulgate.
2. Auburn shall have preference over the Common Area should the ESC or other lessees or entities request use of the Common Area at approximately the same time as Auburn.

E. **QUIET POSSESSION:** Auburn shall, on the commencement date of the term of this Agreement, place the ESC in quiet possession of the Premises and shall secure the ESC in the quiet possession thereof against all persons lawfully claiming the same during the term of this Agreement.

F. **INSPECTION:** The ESC shall permit Auburn and its agents to enter into and upon the Premises at all reasonable times for the purpose of inspecting the same or for any purpose including, but not limited to, the maintenance or making repairs or alterations to the Premises.

G. **WASTE AND NUISANCE:**

1. The ESC shall not commit, or suffer to be committed, any waste on the Premises and/or Common Area.
2. The ESC shall not maintain, commit, and/or permit the maintenance and/or commission of any nuisance on the Premises and/or Common Area and/or use the Premises and/or Common Area for any unlawful purpose.

H. **MAINTENANCE AND CUSTODIAL:**

1. Auburn shall be responsible for providing maintenance service to the Premises to keep it in good and clean condition.
2. Auburn shall make all repairs of the Premises occasioned by the ESC's use of the Premises, except as Auburn and the ESC may have expressly agreed otherwise in this Agreement for the ESC to undertake specifically described types of repairs or maintenance.

3. Auburn shall keep, repair, and maintain the Common Areas in good and treatable condition during the term of this Agreement.
4. The ESC shall notify Auburn immediately if any repair to be made by Auburn is necessary.

**I. MAINTENANCE AND CUSTODIAL COSTS:**

1. Auburn shall determine the actual cost (per square foot) for maintenance and custodial services for the Building based on those costs during the tenth (10<sup>th</sup>) year of this Agreement (“Base Year Cost”).
2. Commencing on August 1, 2022, and continuing for the remainder of the term of this Agreement, the ESC shall, in addition to the rental provided at Paragraph B of this Agreement, pay its share of any increase in the maintenance and custodial costs above the Base Year Costs “Increased Costs”).
3. On or before the last day of July in each year of this Agreement, Auburn shall provide the ESC with a statement of the Increased Costs for that year.
4. The ESC shall pay its Increased Costs within thirty (30) calendar days upon receipt of Auburn’s statement.

**J. FIXTURES:**

1. The ESC shall have the right at any time and from time to time during the term of this Agreement at its sole cost and expense, to affix and install such property and equipment to, in and/or on the Premises as it shall deem advisable and only with the prior written approval of Auburn.
2. Any such fixtures, equipment, and other property installed in and/or affixed to and/or on the Premises shall remain the property of the ESC, and Auburn agrees that the ESC shall have the right at any time, and from time to time, to remove any and all such fixtures, equipment, and other property provided, however, that any such fixtures, equipment, and/or property not removed from the Premises within sixty (60) calendar days after expiration or sooner termination of the term of this Agreement shall be deemed to have been abandoned by the ESC and shall thereupon become the absolute property of Auburn.
3. Upon the removal of any fixtures, equipment, and other property installed by the ESC, the ESC shall restore the Premises to their original condition less ordinary wear and tear.

K. **UTILITIES:** Auburn shall, during the term of this Agreement, pay all charges for gas, electricity, sewage, and water used in and/or on the Premises immediately upon becoming due and shall hold the ESC harmless from any liability therefor.

L. **INDEMNIFICATION:**

1. To the fullest extent permitted by law, the ESC agrees to release, hold harmless, and indemnify Auburn, its individual members, employees and agents in both their official and individual capacities, from and against all liability, claims, costs, and expenses (including, but not limited to, attorney fees and costs), demands, actions, or causes of action for any injury, damage, or loss to persons (including, but not limited to, death) and/or any injury, damage, and/or loss of property whatsoever, arising out of, resulting from, caused by, occurring during and/or in any way related to any action or failure to act, negligence, and/or other misconduct in the occupation and/or other use of the Premises and/or Common Area in accordance with the terms and conditions of this Agreement.
2. Nothing in this Agreement shall be interpreted to require Auburn to hire security personnel; to take similar measures to safeguard the physical conditions of the Premises, Common Area, and/or personal property; and/or to police the Premises and/or Common Area for the purpose of preventing physical injuries, accidents, unruly behavior, and/or other similar accidents from occurring on the Premises and/or Common Area.

M. **INSURANCE:**

1. The ESC shall furnish proof that it has General Liability Insurance provided by a liability insurance carrier licensed to do business in the State of Ohio, naming Auburn as an additional named insured prior to using the Premises and Common Area and provide that said policy shall not be cancelled and/or modified without at least thirty (30) calendar days prior written notice to Auburn.
2. Unless agreed otherwise by Auburn and the ESC in writing, the amount of such coverage shall be at least One Million Dollars (\$1,000,000.00) per person and Five Million Dollars (\$5,000,000.00) for aggregate liability coverage.
3. Proof of the ESC's General Liability Insurance shall be forwarded to Auburn at the start of this Agreement (i.e., August 1, 2022) and shall be maintained throughout the duration of this Agreement.

N. **RISK OF LOSS, DAMAGE, OR DESTRUCTION:**

1. The ESC shall bear the risk of loss, damage, and/or destruction to any improvements and fixtures and any personal property owned and/or leased by the ESC including, but not limited to, its books, materials, equipment, and other



contents located on and/or about the Premises and/or Common Area due to fire, adverse weather, act of God, and/or any other cause whatsoever during the term of this Agreement.

2. The ESC shall procure and maintain all insurance which it deems necessary for its protection against loss of or damage to any of its improvements, fixtures, and any personal property situated on the Premises and/or Common Area.

O. **ASSIGNMENT AND SUBLETTING:**

1. The ESC shall not have the right to assign this Agreement and/or any right to title, interest, estate, and/or obligation, in whole or in part, of the ESC.
2. The ESC shall not have the right to sublet all or any part of the Premises and/or Common Area without the express prior written approval of Auburn.

- P. **DEFAULT:** If the ESC, at any time during the term of this Agreement, fails to perform any of its obligations set forth in this Agreement and if any default is not cured within ten (10) calendar days after receipt of written notice specifying such default, Auburn may, at its sole option, exercise one or more of the following remedies: (a) terminate this Agreement and/or declare an event of default under this Agreement, (b) recover from the ESC all rent and any and all other amounts owed to Auburn pursuant to this Agreement; (c) exclude the ESC from the Premises and Common Area; (d) to the extent permitted by applicable law, recover from the ESC a sum equal to all future rent payments from the last rent payment date through the end of the term of this Agreement less only the net proceeds of any such reletting; and (g) recover from the ESC any and all damages which Auburn shall sustain by reason of any such default, together with a reasonable sum for attorney fees and costs, as well as such other expenses as may be incurred by Auburn.

Q. **CANCELLATION:**

1. **By Auburn:**
  - a. This Agreement may be cancelled upon the sole determination by Auburn that the Premises is needed for Auburn purposes.
  - b. In such case, the ESC shall be given a minimum of one hundred eighty (180) calendar days written notice prior to the effective date of cancellation.
  - c. Upon such cancellation of this Agreement, the ESC shall surrender possession of the Premises in conformity with this Agreement.

2. **By the ESC:**

- a. This Agreement may be cancelled upon the sole determination by the ESC that the Premises is no longer needed for ESC purposes.
- b. In such case, Auburn shall be given a minimum of one hundred eighty (180) calendar days written notice prior to the effective date of cancellation.
- c. Upon such cancellation of this Agreement, the ESC shall surrender possession of the Premises in conformity with this Agreement.
- d. This Agreement shall be cancelled upon either the creation of a joint educational service center pursuant to R.C. 3311.053 and applicable laws or abolishment of the ESC pursuant to R.C. 3311.0510 and applicable laws and, upon such cancellation of this Agreement, the ESC shall surrender possession of the Premises in conformity with this Agreement.

R. **POSSESSION UPON TERMINATION:** At the expiration or sooner termination of this Agreement, the ESC shall deliver the Premises to Auburn in good condition and repair, allowance being made for ordinary wear and tear.

S. **NOTICE:** Any notice required or permitted to be given hereunder by the Parties shall be delivered personally or served by certified mail, return receipt requested, to the Parties at the following addresses:

1. **If to Auburn:**

Board President, Treasurer, and Superintendent  
Auburn Vocational School District  
Auburn Career Technology Learning Center  
8122 Auburn Road  
Concord Township, Ohio 44077

3. **If to the ESC:**

Governing Board President, Treasurer, and Superintendent  
The Educational Service Center of the Western Reserve Governing Board  
Auburn Career Technology Learning Center  
8122 Auburn Road  
Concord Township, Ohio 44077

T. **SUCCESSORS AND ASSIGNS:** The terms and provisions of the Agreement shall be binding upon and shall inure to the benefit of the respective Parties hereto and their respective heirs, successors, and assigns.

U. **ENTIRE AGREEMENT:**

1. This Agreement contains the entire agreement of the Parties and there are no other promises or conditions in any other agreement whether oral or written.
2. This Agreement may be modified or amended in writing, if the writing is signed by the authorized representatives of the Parties obligated under this Agreement and/or their respective successors in interest.

*[Signature Page to Follow]*

**FOR AUBURN VOCATIONAL SCHOOL DISTRICT BOARD OF EDUCATION:**

---

Erik L. Walter\*  
Board President (In Official Capacity Only)

---

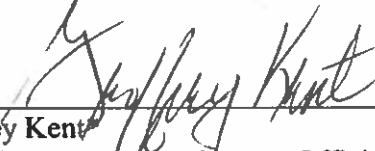
Sherry Williamson\*  
Treasurer/Chief Fiscal Officer (In Official Capacity Only)

---

Brian Bontempo\*  
Superintendent/Chief Executive Officer (In Official Capacity Only)


Authorized Pursuant to Board Resolution No. \_\_\_\_\_  
\*This Agreement has no legal effect absent Board approval.

**FOR EDUCATIONAL SERVICE CENTER OF THE WESTERN RESERVE  
GOVERNING BOARD:**




---

Geoffrey Kent\*  
Governing Board President (In Official Capacity Only)



---

Greg Slemmons\*  
Treasurer/Chief Fiscal Officer (In Official Capacity Only)



---

Jennifer Felker \*  
Superintendent/Chief Executive Officer (In Official Capacity Only)

Authorized Pursuant to Governing Board Resolution No. \_\_\_\_\_  
\*This Agreement has no legal effect absent Governing Board approval.

*[Treasurer Certificates to Follow]*

**AUBURN VOCATIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
R.C. 5705.41 AND R.C. 5705.412 CERTIFICATES**

We certify that the Auburn Vocational School District Board of Education has in effect for the remainder of the fiscal year and succeeding fiscal years the authorization to levy taxes including the renewal or replacement of existing levies, which when combined with the estimated revenues from all other sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the Auburn Vocational School District Board of Education to maintain all personnel and programs for all the days set forth in its adopted school calendars for the current fiscal year and for a number of days in succeeding fiscal years equal to the number of days instruction was held or is scheduled for the current fiscal year. We additionally certify that the amount required to meet the obligation of the fiscal years in which the attached contract is made has been lawfully appropriated for such purpose and is in the treasury or in the process of collection to the credit of an appropriate fund free from any previous encumbrances.

---

**Erik L. Walter, Board President  
(In Official Capacity Only)**

---

**Sherry Williamson, Treasurer/Chief Fiscal Officer  
(In Official Capacity Only)**

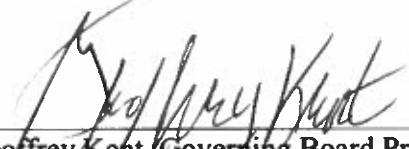
---

**Brian Bontempo, Superintendent/Chief Executive Officer  
(In Official Capacity Only)**

*Lease Agreement*


**EDUCATIONAL SERVICE CENTER OF THE WESTERN RESERVE  
GOVERNING BOARD  
R.C. 5705.41 AND R.C. 5705.412 CERTIFICATES**

We certify that the Educational Service Center of the Western Reserve Governing Board has in effect for the remainder of the fiscal year and succeeding fiscal years the authorization to levy taxes including the renewal or replacement of existing levies, which when combined with the estimated revenues from all other sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the Educational Service Center of the Western Reserve Governing Board to maintain all personnel and programs for all the days set forth in its adopted school calendars for the current fiscal year and for a number of days in succeeding fiscal years equal to the number of days instruction was held or is scheduled for the current fiscal year. We additionally certify that the amount required to meet the obligation of the fiscal years in which the attached contract is made has been lawfully appropriated for such purpose and is in the treasury or in the process of collection to the credit of an appropriate fund free from any previous encumbrances.




---

Geoffrey Kent, Governing Board President  
(In Official Capacity Only)



---

L. Greg Slemons, Treasurer/Chief Fiscal Officer  
(In Official Capacity Only)



---

Jennifer Felker, Superintendent/Chief Executive Officer  
(In Official Capacity Only)

*Lease Agreement*



**Auburn  
Career Center**



*Attachment Item #15*

*Approve a Lease  
Agreement with Lake Erie  
College*



## LEASE AGREEMENT

This Lease Agreement ("Agreement") is hereby made and entered into by and between Lessor Lake Erie College ("College") and Lessee Auburn Vocational School District Board of Education ("Auburn") (collectively, "Parties"). In consideration of the mutual promises set forth herein, and intending to be legally bound, the Parties agree as follows:

### A. LEASE AND SUBLEASE OF PREMISES:

1. The College hereby represents that it is the owner of a certain building known as the Garfield Center ("Building"), the mailing address for which is 391 West Washington Street, Painesville, Ohio 44077.
2. The College hereby leases to Auburn Rooms C11, DJ1, D12, and D13 in the Garfield Center ("Premises"), which amounts to approximately [REDACTED] square feet as described in **Exhibit A** of this Agreement.

### B. PHOTOGRAPHS AND/OR NAME:

1. Auburn may use the following address in its literature: "On the campus of Lake Erie College" or similar use of the College name and to also include photographs of College Hall and other College buildings in Auburn's printed materials.
2. The College agrees to provide Auburn with whatever releases and waivers are reasonable for the use of said photographs and/or name.

### C. TERM:

1. The term of this Agreement shall be for a period of two (2) years commencing on August 1, 2023, and ending on July 31, 2025. **Mutually agreeable one (1) year extensions 2025-26, 2026-27, 2027-28 notification of non-renewal prior to June 1<sup>st</sup> of renewal year.**
2. Auburn hereby covenants and agrees to pay the College, as rent for the Premises during the term, the total sum of Zero Dollars and Zero Cents (\$0.00) annually.

### D. USE OF LEASED AREA:

1. Auburn shall have the exclusive right to use the Premises for the housing, operation, and maintenance of administrative offices for the Teaching Professions Pathway program. ~~as well as for the purposes as described in the memorandum of understanding signed by parties on [REDACTED], 2022, a copy of which is attached hereto and incorporated herein in **Exhibit B** of this Agreement.~~
2. Auburn shall comply with applicable local, state, and federal law, rules, and/or regulations in its operation and use of the Premises.

E. **PROGRAMMING:**

1. Lake Erie College and Auburn Career Center will comply and honor during the term of this agreement. All students that are enrolled in the Auburn Career Center Teaching Professions Pathway program and earn CCP or articulated credit will be guaranteed the use of those credits to apply to Lake Erie College School of Education requirements for 10 years post students date of High School Graduation. Lake Erie College will offer fast track CCP every semester during traditional school hours for an AM and PM option. (In accordance with Exhibit B)

F. **COMMON AREAS AND PARKING:**

1. During the term of this Agreement, the College grants to Auburn a non-exclusive license to use, in common with all others to whom the College has granted or may hereafter grant a license to use, certain common areas in the Building including, but not limited to, the sidewalks, exits, entrances, classrooms, presentation areas, restrooms, parking areas, driveways, and landscaped areas (collectively, "Common Areas") at no additional cost to Auburn beyond the amount set forth in Section (I)(1) of this Agreement subject to availability as determined by the College and in compliance with reasonable rules and regulations respecting the Common Areas as the College may from time to time promulgate.
2. The College shall have preference over the Common Area should Auburn or other lessees or entities request use of the Common Area at approximately the same time as the College.
3. Auburn faculty, staff, and students shall be entitled to the use of the College parking facilities ~~are required to display parking stickers per Lake Erie College requirements. Parking location TBD at no charge to Auburn Career Center staff or student. only after the purchase of authorized current permits pursuant to the College Parking & Traffic Policy, a copy of which is attached hereto and incorporated herein in Exhibit C of this Agreement.~~

- G. **QUIET POSSESSION:** The College shall, on the commencement date of the term of this Agreement, place Auburn in quiet possession of the Premises and shall secure Auburn in the quiet possession thereof against all persons lawfully claiming the same during the term of this Agreement including, but not limited to, internet access for all Auburn faculty, staff, and students inside and outside the Premises and Common Areas.

- H. **INSPECTION:** Auburn shall permit the College and its agents to enter into and upon the Premises at all reasonable times for the purpose of inspecting the same or for any purpose including, but not limited to, the maintenance or making repairs or alterations to the Premises.

**I. WASTE AND NUISANCE:**

1. Auburn shall not commit, or suffer to be committed, any waste on the Premises and/or Common Area.
2. Auburn shall not maintain, commit, and/or permit the maintenance and/or commission of any nuisance on the Premises and/or Common Area and/or use the Premises and/or Common Area for any unlawful purpose.

**J. MAINTENANCE, TECHNOLOGY, INFRASTRUCTURE, AND CUSTODIAL:**

1. Auburn hereby covenants and agrees to pay the College a maintenance, technology, infrastructure, and custodial fee not to exceed the total sum of Four Thousand Dollars and Zero Cents (\$4,000.00) annually, the total maintenance, technology, and custodial fee payments shall be made in twelve (12) equal installment payments each year on the first day of each month.
2. The College shall be responsible for providing maintenance, technology, infrastructure, and custodial services to the Premises to keep it in good and clean condition at no additional cost to Auburn beyond the amount set forth in Section (I)(1) of this Agreement.
3. The College shall keep, repair, and maintain the Common Areas in good and treatable condition during the term of this Agreement at no additional cost to Auburn beyond the amount set forth in Section (I)(1) of this Agreement.
4. Auburn shall notify the College immediately if any repair to be made by the College is necessary to the Premises and Common Areas including, but not limited to technology and infrastructure, at no additional cost to Auburn beyond the amount set forth in Section (I)(1) of this Agreement.
5. The College shall make all repairs of the Premises and Common Areas including, but not limited to technology and infrastructure, occasioned by Auburn's use of the Premises and Common Areas including, but not limited to technology and infrastructure, within a reasonable period of time not to exceed twenty-four (24) hours at no additional cost to Auburn beyond the amount set forth in Section (I)(1) of this Agreement.

**K. FIXTURES:**



1. Auburn shall have the right at any time and from time to time during the term of this Agreement at its sole cost and expense, to affix and install such property and equipment to, in and/or on the Premises as it shall deem advisable and only with the prior written approval of the College.
  2. Any such fixtures, equipment, and other property installed in and/or affixed to and/or on the Premises shall remain the property of Auburn, and the College agrees that Auburn shall have the right at any time, and from time to time, to remove any and all such fixtures, equipment, and other property provided, however, that any such fixtures, equipment, and/or property not removed from the Premises within sixty (60) calendar days after expiration or sooner termination of the term of this Agreement shall be deemed to have been abandoned by Auburn and shall thereupon become the absolute property of the College.
  3. Upon the removal of any fixtures, equipment, and other property installed by Auburn, Auburn shall restore the Premises to their original condition less ordinary wear and tear.
- L. **UTILITIES:** The College shall, during the term of this Agreement, pay all charges for gas, electricity, sewage, and water used in and/or on the Premises immediately upon becoming due and shall hold Auburn harmless from any liability therefor at no additional cost to Auburn beyond the amount set forth in Section (I)(1) of this Agreement.
- M. **GENERAL LIABILITY INSURANCE:**
1. Auburn shall furnish proof that it has General Liability Insurance provided by a liability insurance carrier licensed to do business in the State of Ohio, naming the College as an additional named insured prior to using the Premises and Common Area and provide that said policy shall not be cancelled and/or modified without at least thirty (30) calendar days prior written notice to the College.
  2. Unless agreed otherwise by the Parties in writing, the amount of such coverage shall be at least One Million Dollars (\$1,000,000.00) single limit coverage insuring the College, as well as Auburn, against injury to persons or damage to property.
  3. Proof of the Auburn's General Liability Insurance shall be forwarded to the College at the start of this Agreement and shall be maintained throughout the duration of this Agreement and thereafter within thirty (30) calendar days prior to the expiration of any such policy.
  4. All insurance certificates shall provide that such policies shall not be cancelled without at least ten (10) calendar days prior written notice to each insured named therein.
- M. **FIRE INSURANCE:**

1. The College shall always carry fire and extended coverage and related perils insurance covering the Premises.
2. Auburn shall not permit any use of the Premises which will make voidable any insurance on the Premises or the contents of said Premises and/or which shall be contrary to any law or regulation from time to time established by the governmental and/or regulatory bodies with authority.
3. The College shall notify Auburn of any change or modification in coverage made necessary by Auburn's use of the Premises.

**N. RISK OF LOSS, DAMAGE, OR DESTRUCTION:**

1. Auburn shall bear the risk of loss, damage, and/or destruction to any improvements and fixtures and any personal property owned and/or leased by Auburn including, but not limited to, its books, materials, equipment, and other contents located on and/or about the Premises and/or Common Area due to fire, adverse weather, act of God, and/or any other cause whatsoever during the term of this Agreement.
2. Auburn shall procure and maintain all insurance which it deems necessary for its protection against loss of or damage to any of its improvements, fixtures, and any personal property situated on the Premises and/or Common Area.
3. The College shall bear the risk of loss, damage, and/or destruction to any portion of the Premises and/or Common Area including, but not limited to, technology services and any breaches in security.

**O. ASSIGNMENT AND SUBLETTING:**

1. Auburn shall not have the right to assign this Agreement and/or any right to title, interest, estate, and/or obligation, in whole or in part, of Auburn.
2. Auburn shall not have the right to sublet all or any part of the Premises and/or Common Area without the express prior written approval of the College.

**P. CANCELLATION:**

1. **By the College:**
  - a. This Agreement may be cancelled upon the sole determination by the College that the Premises is needed for the College's purposes.

- b. In such case, Auburn shall be given a minimum of ninety (90) calendar days written notice prior to the effective date of cancellation.
- c. Upon such cancellation of this Agreement, Auburn shall surrender possession of the Premises in conformity with this Agreement.

2. **By Auburn:**

- a. This Agreement may be cancelled upon the sole determination by Auburn that the Premises is no longer needed for Auburn's purposes.
- b. In such case, the College shall be given a minimum of ninety (90) calendar days written notice prior to the effective date of cancellation.
- c. Upon such cancellation of this Agreement, Auburn shall surrender possession of the Premises in conformity with this Agreement.

R. **POSSESSION UPON TERMINATION:** At the expiration or sooner termination of this Agreement, Auburn shall deliver the Premises to the College in good condition and repair, allowance being made for ordinary wear and tear.

S. **NOTICE:** Any notice required or permitted to be given hereunder by the Parties shall be delivered personally or served by certified mail, return receipt requested, to the Parties at the following addresses:

1. **If to Auburn:**

Board President, Treasurer, **and** Superintendent  
Auburn Vocational School District  
Auburn Career Technology Learning Center  
8122 Auburn Road  
Concord Township, Ohio 44077

2. **If to the College:**

[Redacted area]

T. **SUCCESSORS AND ASSIGNS:** The terms and provisions of the Agreement shall be binding upon and shall inure to the benefit of the respective Parties hereto and their respective heirs, successors, and assigns.

U. **ENTIRE AGREEMENT:**

1. This Agreement contains the entire agreement of the Parties and there are no other promises or conditions in any other agreement whether oral or written.
2. This Agreement may be modified or amended in writing, if the writing is signed by the authorized representatives of the Parties obligated under this Agreement and/or their respective successors in interest.

*{Signature Page to Follow}*

**FOR AUBURN VOCATIONAL SCHOOL DISTRICT BOARD OF EDUCATION:**

---

Erik L. Walter\*  
Board President (In Official Capacity Only)

---

Sherry Williamson\*  
Treasurer/Chief Fiscal Officer (In Official Capacity Only)

---

Brian Bontempo\*  
Superintendent/Chief Executive Officer (In Official Capacity Only)

Authorized Pursuant to Board Resolution No. \_\_\_\_\_  
\*This Agreement has no legal effect absent Board approval.

**FOR LAKE ERIE COLLEGE:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*[Treasurer Certificates to Follow]*

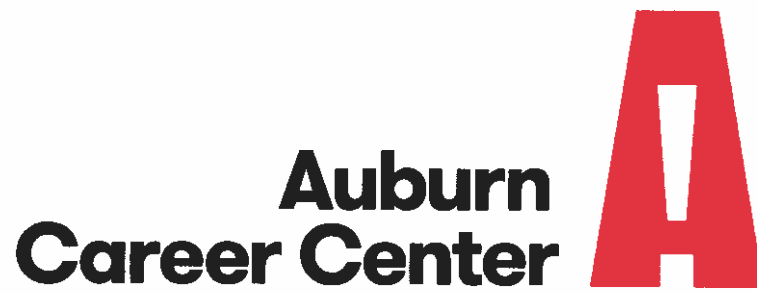


**Auburn  
Career Center**



*Attachment Item #16*

*Approve Business  
Partnership Affiliation  
Agreements*



## **Affiliation Agreements for Business Partnerships**

*October 4, 2022*

Adventure Subaru

After Hours Fab & Performance

Caliber Collision

Discount Tire

Eclipse Company

Grand Rock Company

Ken's Auto Body, Inc.

N E Selectric LLC

Rodewald Manufacturing Inc.

Sisters of Notre Dame

Troy Innovative